

**Ground Control Limited**

Kingfisher House  
Radford Way, Billericay  
Essex, CM12 0EQ

# Quotation

07.03.22

Our ref: 506083.JE.22

FAO: Linda Rowley

Your ref: 2no Tree Reductions  
Anchor Hanover  
Regency lodge  
Elmdon court  
Clacton on sea  
CO15 3TY

Dear Linda,

Ground Control has provided Anchor Hanover with grounds maintenance services for some time and in that time our partnership has gone from strength and strength. Given my recent visit to site with Linda on 23rd of February 2022, I can now provide you with a comprehensive quotation for additional services for 2no of Tree Reductions at Regency Lodge in Clacton on Sea.

## Quote specification and costing:

Our NPTC/Lantra qualified Arb Team will attend site with Chainsaws, Chipper and Various Hand Tools to complete the following scope of works.

1. Crown reduce 1no Oak Tree (T1) the current lateral spread of the Tree is approx. 12 metres from the centre point, the Tree will be reduced by 3 metres to leave a balanced finish, we will complete this work using rope and harness techniques.
2. Crown reduce 1no Hornbeam Tree (T2) the current lateral spread of the Tree is approx. 6 metres from the centre point, the Tree will be reduced by 2 metres to leave a balanced finish, we will complete this work using rope and harness techniques.
3. All generated Green Waste to be chipped and removed from site at a licensed waste facility.

## Additional details:

Please find below additional details relating to this quote:

- All work areas will require cordoning off to create a safe working zone prior to works commencing
- Current boundary lines are marked within the fence line. Any areas outside of the marked boundary lines will be classed as additional areas unless agreed prior to commencement

- With any tree or shrub works, Ground Control must ensure that no nesting birds are disturbed under the Wildlife and Countryside Act 1981, Countryside and Rights of Way Act 2000 and the European Habitats Directive 1992/Nesting Birds Directive. The 'Bird Nesting Season' is from March until August inclusive. If any works are requested to be carried out within these months we will perform bird nesting checks prior to the work commencing. If active nests are found, the tree/shrubs must not be worked on and we will inform you of this immediately
- If trees are subject to a Tree Preservation Order (TPO) or are situated within a Conservation Area, consent will be required from the Local Planning Authority before works can commence. We would make any TPO applications on your behalf as part of the works. Works to neighbouring trees will require the owner's written permission in advance before works can begin
- For all tree works these will be carried out by our NPTC trained arboriculture certified team using rope and harness techniques, chainsaws, chippers and various hand tools where applicable, as per the areas identified within the site plan overleaf

#### **Our commitment:**

Ground Control, founded in 1973, is an award winning commercial grounds maintenance contractor that also provides a number of other services including landscape construction, arboriculture, winter maintenance, pothole repairs, fencing, electric vehicle charge point installations and treatment of invasive weeds, as well as designing a wide range of incredible outside spaces including the newly unveiled Children's Garden at Kew Gardens in 2019.

We have used our significant heritage to our advantage, along with our complete commitment to providing outstanding customer service to deliver bespoke solutions to a huge range of clients within your very sector. Our proven track record is reflected in our 99% annual retention rate with some of our biggest clients including Tesco, Sainsbury's, Severn Trent and Travelodge.






Our commitment to you, as with all Ground Control works, is that we guarantee that these will be completed by fully trained and qualified operatives at all times and any waste will be disposed of at a licensed facility unless otherwise specified within our quotations.

#### **Our price promise:**

Our quoted price is inclusive of all labour, materials and delivery charges. The price is fixed and valid for a period of 30 days from the date of this letter.

#### **Next steps:**

I hope this quotation meets with your approval. To proceed with the additional services outlined please provide your approval by return email within the next 30 days including:

-  A PO number
-  The Ground Control reference number for this job (506083.JE.22)
-  Any dates you need to make us aware of
-  Confirmation if you would like this to be added on to your PPM schedule
-  If you are interested in exploring the use of any other services we offer including landscape construction, arboriculture, winter maintenance, pothole repairs, fencing, electric vehicle charge point installations, treatment of invasive weeds and design

Once we have your instruction I will schedule the works with our team, which will be completed within 2 weeks in line with our service commitment to you and carried out as per the terms of our agreement.



Your Key Account Manager will be in touch in a week's time if we have not heard back from you to ensure you have everything you need in order to make your decision.

Yours sincerely,

**Joe Elvy**  
Extra Works Surveyor



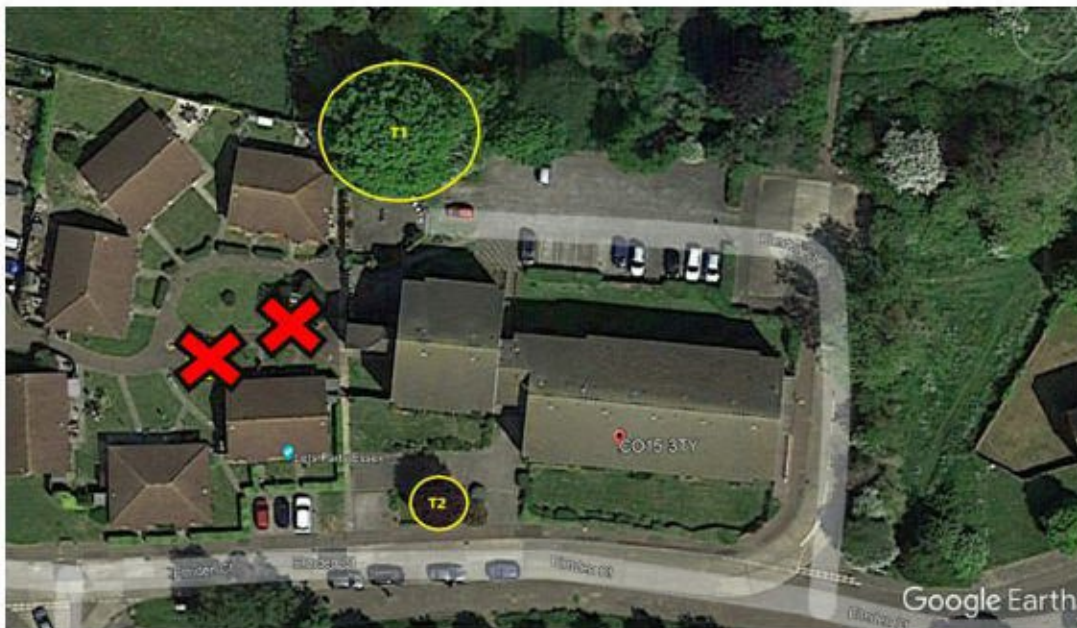
**Enclosed:** Supporting evidence – map and site visit photographs  
Quote validity guarantee



# Supporting evidence

## Map:

I attach a site plan, taken from Google, with pins to mark the areas where each of the quoted works outlined will take place.



## Site visit photographs:

Photographs taken on my site visit are also attached below.

### JOB 1



### JOB 2



# Quote validity guarantee

**Our ref:** 506083.JE.22  
**Your ref:** 2no Tree Reductions

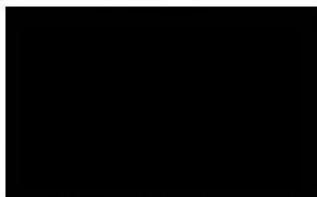
**Quotation created by:** Joe Elvy

**Visit date:** 23rd of February 2022

**Date presented:** 07.03.22

**Date valid until:** 07.04.22

Signature



**Joe Elvy – Contracts Manager**



Signature



**Chloe Taylor- Client Service Administrator**

