

Victoria Potts BA (Hons) DIPTP, MRTPI
Head of Place Development



Mrs Carol Hotchkiss
c/o Mr Michael Barker
14 Bramble Close
Cophorne
Crawley
RH10 3QB

Town Hall
The Parade
Epsom
Surrey
KT18 5BY
Main Number (01372) 732000
www.epsom-ewell.gov.uk
DX 30713 Epsom

Date 3 February 2022
Our Ref 22/00087/TPO

Contact Planning
Email BusinessAdminHub@epsom-ewell.gov.uk

Dear Sir/Madam,

**Application For Work under a Tree Preservation Order at 15 Waverley Road,
Stoneleigh, Epsom
Crown Reduction of Oak tree T7 of TPO 306 located in the rear garden by up to 2
metres and removal of epicormic growth and dead wood.**

I acknowledge receipt of your application which was registered as valid on 20 January 2022 giving us notice that you intend to carry out the above work. We will normally visit the site to assess your application and will aim to issue a decision within eight weeks.

If we do not give you our decision by either eight weeks or two months from the date the application was received (depending on the terms of the Tree Preservation Order in question) you may appeal to the Planning Inspectorate within the timescales set by the Planning Inspectorate. Appeals must be made on a form which is obtainable from <https://www.gov.uk/planning-inspectorate>

If you would like any further information about this letter or our procedures, please contact Customer Services on 01372 732000 quoting the reference number given above.

Yours faithfully,

A handwritten signature in black ink that reads 'V Potts'.

Head of Place Development