

**B.D.B.C.**  
 27 APR 2022

**Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.**  
**Town and Country Planning Act 1990**

**Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

On receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

**Local Planning Authority details:**

T/00174/22 TCA



**Basingstoke and Deane**

**Basingstoke and Deane Borough Council**  
 Civic Offices, London Road,  
 Basingstoke, Hampshire RG21 4AH  
[www.basingstoke.gov.uk](http://www.basingstoke.gov.uk) | 01256 844844  
[customer.service@basingstoke.gov.uk](mailto:customer.service@basingstoke.gov.uk)  
 Follow us on  @BasingstokeGov

**Publication of applications on planning authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require further clarification, please contact the Local Planning Authority directly.

Completed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

**2. Agent Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

### Trees Location

If trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:

Use name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the left of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

### 4. Trees Ownership

Is the applicant the owner of the tree(s):  Yes  No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

### What Are You Applying For?

Are you seeking consent for works to tree(s)  Yes  No  
subject to a TPO?

Are you wishing to carry out works to tree(s)  Yes  No  
in a conservation area?

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

### Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

*1. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.*

See separate letter

**Trees - Additional Information**

Additional information may be attached to electronic communications or provided separately in paper format.

**For all trees**

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

**For works to trees covered by a TPO**

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:  Yes  No  
 If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.  Yes  No  
 If YES, you are required to provide for:

*Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

*Other structural damage (e.g. drains, walls and hard surfaces)*

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

**Documents and plans (for any tree)**

Are you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

**Authority Employee / Member**

An important principle of decision-making that the process is open and transparent. For the purposes of this question, "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Any of the following statements apply to you and/or agent?  Yes  No

- With respect to the authority, I am:
- (a) a member of staff
  - (b) an elected member
  - (c) related to a member of staff
  - (d) related to an elected member

If YES, please provide details of their name, role and how you are related to them.

# Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

## Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



## For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



## For works to trees protected by a TPO

(see Question 7)

Give you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? In particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
  - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

## Declaration - Trees

I hereby declare that I am giving permission/consent as described in this form and the accompanying plans/drawings and additional information, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the opinion(s) giving them.

Or signed - Agent:

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Date (DD/MM/YY)  (This date must not be before the date of sending or hand-delivery of the form)

## 12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Country code: Mobile number (optional):

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Country code: Fax number (optional):

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Email address (optional):

<input type="text"/>
----------------------

## 13. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Country code: Mobile number (optional):

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Country code: Fax number (optional):

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Email address (optional):

<input type="text"/>
----------------------

**Additional Information to support the Application for  
tree works at:**

**1, Watch Lane, Freefolk, Whitchurch, Hampshire,  
RG297NU**

**Submitted by Anneke Stockhausen**



- **Cover letter**
- **Description of works proposed**
- **Rough location sketch of the property**
- **Location pictures of trees in question**
- **Pictures of powerlines and trees in question**

Description of the proposed works:

I am in the process of purchasing 1, Watch lane and would like to submit my application for the safe removal of 5 Conifer Trees in the adjoining garden.

The trees are spread around the property and not planted as a hedge and are 20-30ft tall. With the two tallest (T3 & T4) significantly taller than the house.

Main concerns to be considered for the removal of the trees are:

1. Proximity to powerlines
2. Proximity to the house and outbuildings
3. PH levels of the soil in the entire garden

3 out of the 5 trees (T5, T4 & T3) are dangerously entangled in the powerlines suspended throughout the garden and all of the trees in question are in too close proximity to the main house and outbuildings on the property.

The garden is completely destroyed through the needle droppings and shade on the ground under the trees as nothing can grow in such conditions.

Proposed works and actions:

1. receive council consent to fell the trees
2. submit request to Southern Electrics Networks for urgent care and cutting down the trees that are entangled in the powerlines
3. engage recommended tree surgeon to remove the remaining trees and stumps once safe to do so
4. re- landscape the garden including the addition of lime to the soil to regenerate healthy PH levels
5. plant 1 willow tree, 2 apple trees and 1 cherry tree in the recovered soil and lay the rest to lawn

With the area being a conservation area, I am conscious that I will be changing the existing landscape but would like to point out that these enormous conifer trees are not native and add nothing to the traditional rural Hampshire landscape or its views.

I strongly believe that my proposed plan of action will in fact return this garden to a beautiful English country garden that would be a lovely addition to the area and appropriate for the house and grounds.

With kind regards,  
Anneke Stockhaus

NOT IN PROPORTION

○ TREES

● CONIFERS

□ NEW TREES  
planned.

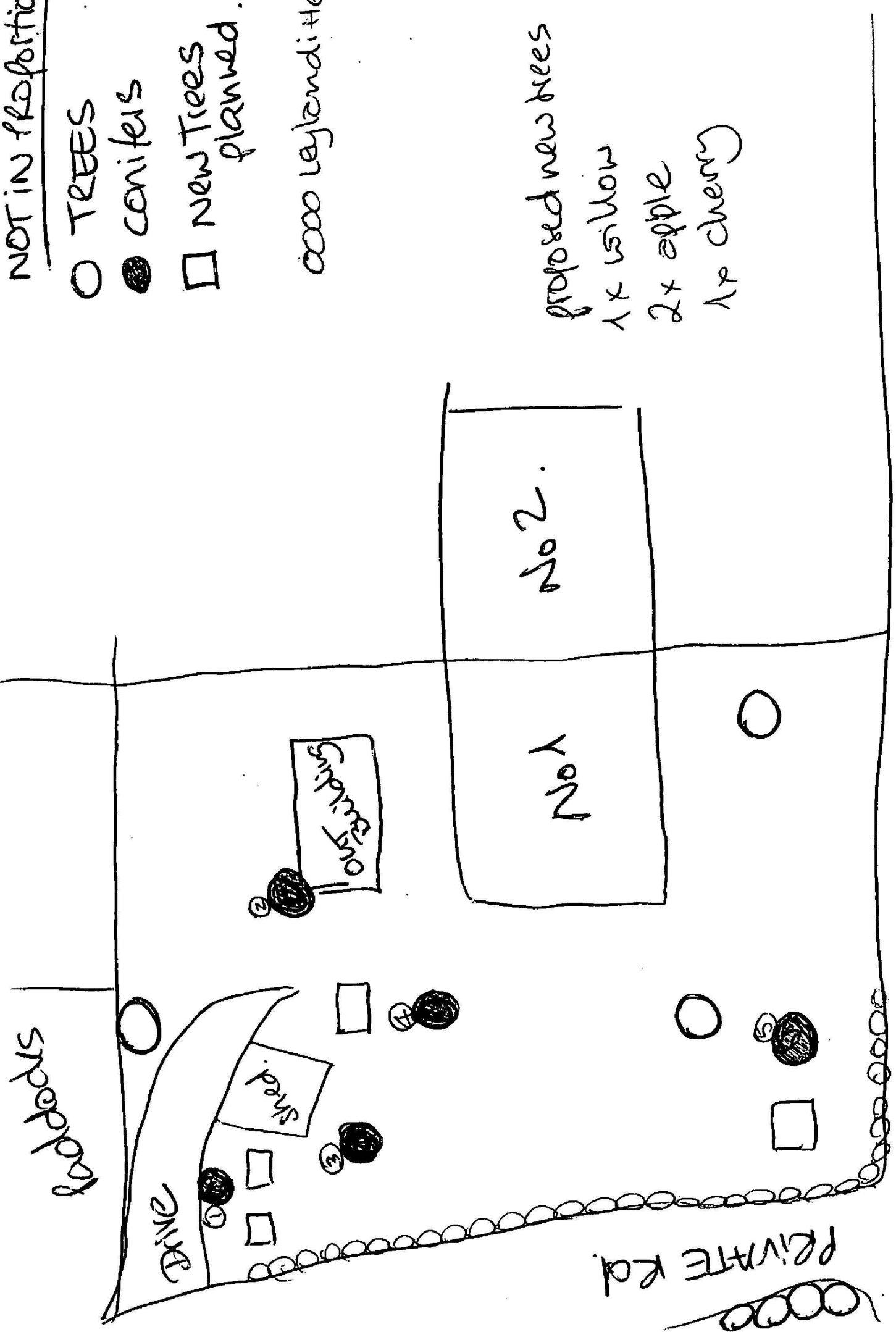
oooo Leylandi Hedge

proposed new trees

1x willow

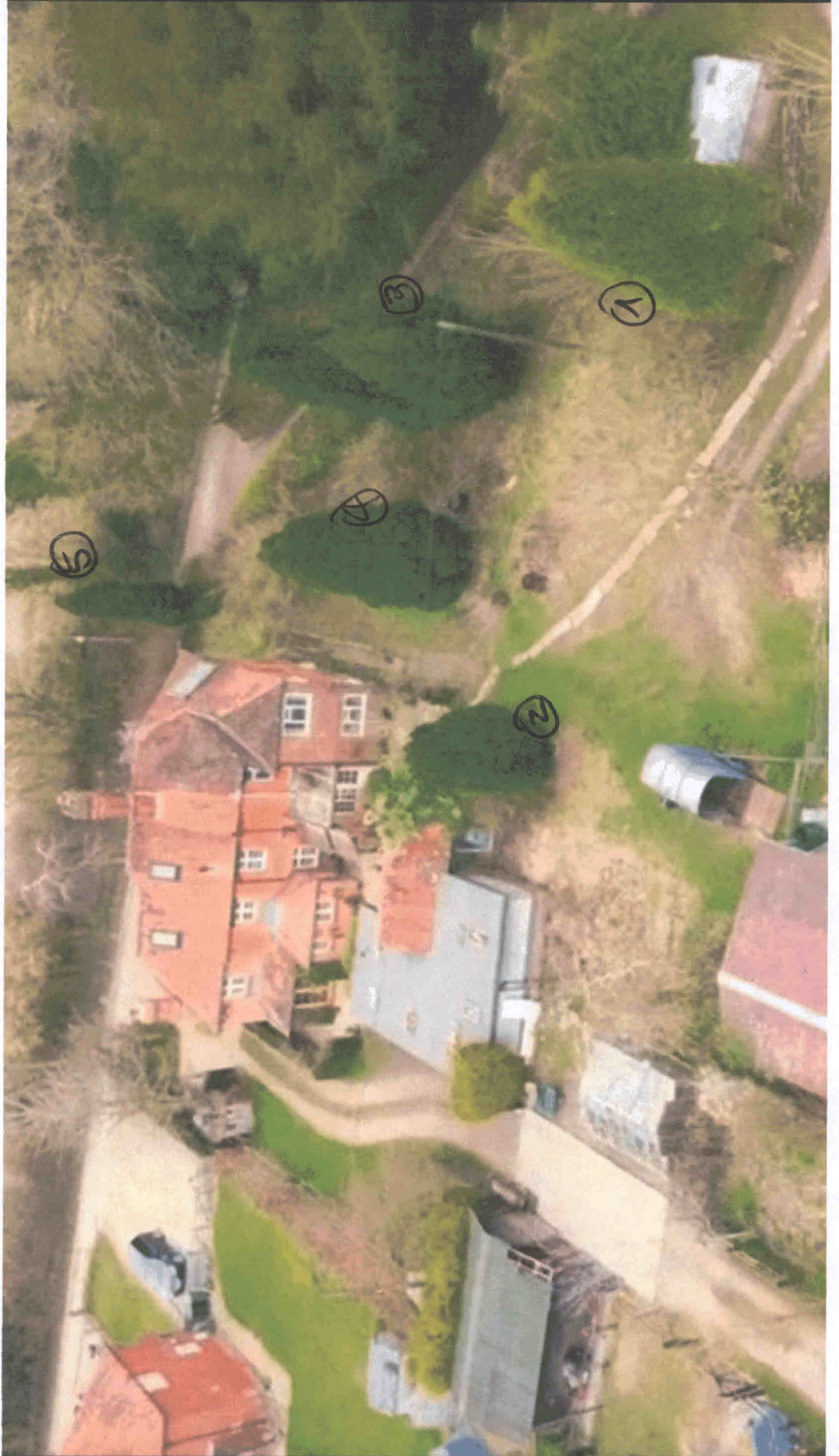
2x apple

1x cherry



WATCH LANE

PRIVATE Rd







**Subject** Trees

**From**



**To:** Anneke Stockhausen



**Date** Today at 10:10



Sent from Sky Yahoo Mail for iPhone

**From**

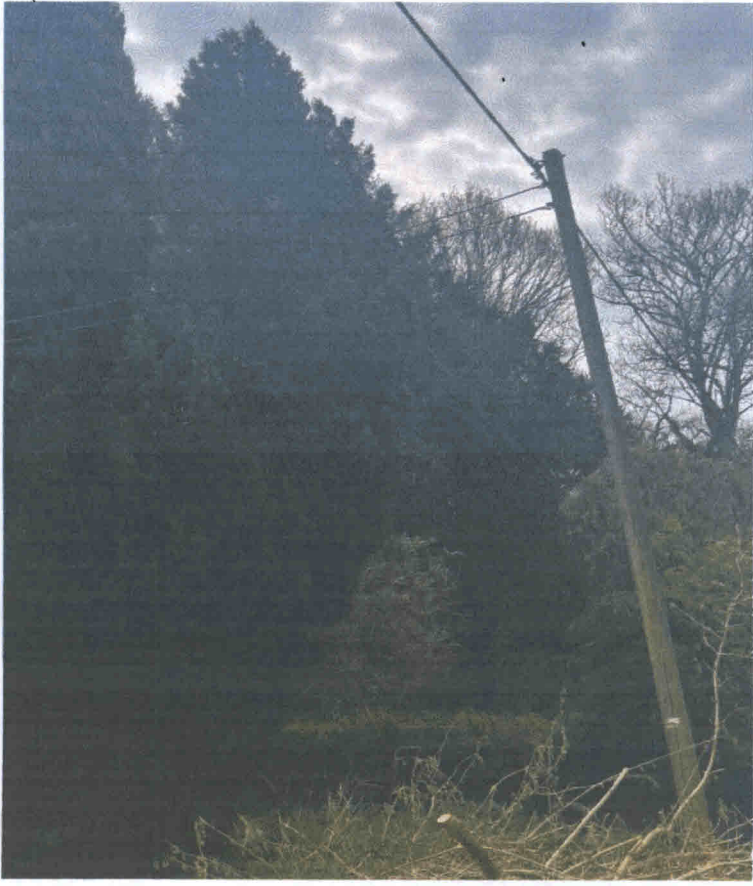
[Redacted]

**To:** Anneke Stockhausen

[Redacted]

**Date** Today at 12:21







Sent from Sky Yahoo Mail for iPhone