

26 March 2022

Tendring District Council  
Planning and Community Services  
Council Offices  
Thorpe Road  
Weeley  
Essex CO16 9AJ

Dear Admin Team,

## **Roof Space Restructuring and Extension/Alterations – Stone Hall School Lane CO11 1HN**

Further to the recent discussions with the client following the pre-application response; we are now instructed to make a formal planning application for the reconstructing of the existing attic roof space and existing bathrooms/bedroom, increasing the floor space and providing two dormers for head room and usable space with ground floor projection to support hipped roof extension and internal alterations for new arrangements.

We accordingly submit the relevant householder application form with owner certificate A and agriculture land declaration, copies of drawings 2104/926-01, 02C(2) and 03A(2) the existing and proposed arrangements with block and location plans and Heritage Statement, the statutory fee (separate), for your attention and use.

I trust there is sufficient information enabling the application to be validated to move towards a favourable planning decision, but please contact me direct with any queries in the meantime.

Yours faithfully,

**Andrew**

Andrew Houghton

CC Client