



WEST OXFORDSHIRE
DISTRICT COUNCIL

planning@westoxon.gov.uk
01993 861420

Council Offices • Elmfield • New Yatt Road
Witney • Oxfordshire • OX28 1PB

Householder Application for Planning Permission for works or extension to a dwelling; Listed Building Consent for alterations, extension or demolition of a listed building

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation
Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mr & Mrs

First name

Malcolm

Surname

Axtell

Company Name

Address

Address line 1

Grove Cottage

Address line 2

Over Worton

Address line 3

Town/City

Chipping Norton

Country

Postcode

OX7 7EP

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

Country

Postcode

Contact Details

Primary number

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposed works

- i) The rearrangement of modern internal partitions and the stairs,
- ii) The alteration to the roof to the rear and the insertion of one rooflight,
- iii) General refurbishment and associated internal works, including repositioning and work to the party wall with adjoining Grove Cottage,
- iv) Demolition of existing rear garden party wall, rebuilding it in a new position,
- v) The demolition and removal of the timber garage,
- vi) Associated external works.

Has the work already been started without consent?

- ☐ Yes
☒ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
☐ Grade I
☐ Grade II*
☒ Grade II

Is it an ecclesiastical building?

- ☐ Don't know
☐ Yes
☒ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes
☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☒ Yes
☐ No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building

- ☐ Yes
☒ No

b) Demolition of a building within the curtilage of the listed building

- ☒ Yes
☐ No

c) Demolition of a part of the listed building

- ☒ Yes
☐ No

If the answer to c) is Yes

What is the total volume of the listed building?

401.00	Cubic metres
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What is the volume of the part to be demolished?

4.70	Cubic metres
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What was the date (approximately) of the erection of the part to be removed?

Month

January

Year

1900

(Date must be pre-application submission)

Please provide a brief description of the building or part of the building you are proposing to demolish

Mono pitch roof over existing kitchen, G2, walls remain, new roof to connect to existing over F5, F6 and F7.

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

The repositioning of the (modern) stairs away from the historic part of the house to the current kitchen, G2, provides a much improved circulation within the house without disrupting original historic fabric.

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
☐ No

b) works to the exterior of the building?

- ☒ Yes
☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☒ Yes
☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- ☒ Yes
☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Design and Access Statement Ref 21/197 v.15.04.22
Incorporating Statement of Significance and Heritage Statement
Drawings:
21/197.01 Floor and Roof Plans As Existing
21/197.02 Elevations 1 & Location As Existing
21/197.04 Rev D Elevations As Proposed
21/197.05 Rev D Ground Floor Plan As proposed
21/197.06 Rev D First Floor Plan As Proposed
21/197.07 Rev D Roof Plan As Proposed
21/197.09 Joinery detail As Proposed

Materials

Does the proposed development require any materials to be used?

- ☒ Yes
☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

External walls

Existing materials and finishes:

Horton Marlstone, coursed in lime mortar.

Proposed materials and finishes:

Horton Marlstone, coursed in lime mortar.

Type:

Roof covering

Existing materials and finishes:

Plain clay tiles over main house, and welsh slate (over G2)

Proposed materials and finishes:

Plain clay tiles over G2, to match adjacent tiles, and Welsh Slate over new extension.

Type:

Chimney

Existing materials and finishes:

Concrete block masonry above the roofline.

Proposed materials and finishes:

Horton stone, sawn to match the chimney over Grove Cottage.

Type:

Windows

Existing materials and finishes:

Windows to the rear: Metal side hung casements.

Proposed materials and finishes:

Windows to the rear: Hardwood painted side hung casements, painted RAL6034 light green, with 12mm Histoglass d/g units, all to match the rear windows of Grove Cottage.

Type:

Internal walls

Existing materials and finishes:

Modern partitions of timber stud framing and plasterboard.

Proposed materials and finishes:

Timber stud framing with plasterboard.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

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21/197.04 Rev D	Elevations	As Proposed
21/197.05 Rev D	Ground Floor Plan	As proposed
21/197.06 Rev D	First Floor Plan	As Proposed
21/197.07 Rev D	Roof Plan	As Proposed
21/197.09	Joinery detail	As Proposed

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- ☐ Yes
☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

- ☐ Yes
☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- ☐ Yes
☒ No

Parking

Will the proposed works affect existing car parking arrangements?

- ☐ Yes
☒ No

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- ☐ Yes
☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

Reference

Date (must be pre-application submission)

Details of the pre-application advice received

Ms Farmer discussed the revised proposals with Conservation Officer, Bryan Martin. Their combined advice was to increase the set back of the side and rear walls of the extension, and to reduce the height of the new kitchen roof where it abuts to the existing flank wall. These elements of advice have been incorporated into the revised/current scheme.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

☒ Yes

☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

☐ Yes

☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

☐ The Applicant

☒ The Agent

Title

First Name

Surname

Declaration Date

☒ Declaration made

Declaration

I / We hereby apply for Householder planning & listed building consent as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Holly Howard

Date

16/04/2022