



**GUILDFORD**  
B O R O U G H

[www.guildford.gov.uk](http://www.guildford.gov.uk)

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Planning Services  
Guildford Borough Council  
Millmead House, Millmead  
Guildford, Surrey  
GU2 4BB

## Application for a Non-Material Amendment Following a Grant of Planning Permission

### Town and Country Planning Act 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)  Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mr and Mrs

First name

Surname

Venables

Company Name

### Address

Address line 1

4 Claremont Guildown Avenue

Address line 2

Address line 3

Surrey

Town/City

Guildford

Country

Postcode

GU2 4HB

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

Secondary number

Fax number

Email address

## Agent Details

Name/Company

Title

First name

Surname

Company Name

## Address

Address line 1

Address line 2

Address line 3

Town/City

Country

Postcode

## Contact Details

Primary number

Secondary number

Fax number

Email address

## Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- Yes  
 No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- Yes  
 No  
 Not applicable

**Name of person notified:**

[REDACTED]

**House name:**

[REDACTED]

**Number:**

**Suffix:**

**Address line 1:**

[REDACTED]

**Address Line 2:**

**Town/City:**

[REDACTED]

**Postcode:**

[REDACTED]

**Date notice served:**

05/05/2022

**Name of person notified:**

[REDACTED]

**House name:**

[REDACTED]

**Number:**

**Suffix:**

**Address line 1:**

[REDACTED]

**Address Line 2:**

**Town/City:**

[REDACTED]

**Postcode:**

[REDACTED]

**Date notice served:**

05/05/2022

## Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

The erection of a 6 bedroom detached dwelling

Reference number

17/P/02655

Date of decision

14/09/2018

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- Householder development:** Development to an existing dwelling-house or development within its curtilage
- Other:** Anything not covered by the above category

## Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

We propose to add a pedestrian gate next to the approved vehicular gates which will involve the addition of a third brick pier.

Please state why you wish to make this amendment

To make it easier for pedestrians to access the property.

Are you intending to substitute amended plans or drawings?

- Yes
- No

If yes, please complete the following details

Old plan/drawing numbers

018/001F Location Plan  
018/002 G Site plan 1:500 Existing  
018/003 F Block Plan 1:200 Existing  
018/019 J Site plan 1:500 Proposed  
018/020 M Block Plan 1:200 Proposed  
018/112 C Boundary Elevation Proposed

New plan/drawing numbers

018/001F Location Plan  
018/002 H Site plan 1:500 Existing  
018/003 G Block Plan 1:200 Existing  
018/019 K Site plan 1:500 Proposed  
018/020 N Block Plan 1:200 Proposed  
018/200 C Boundary Gates Proposed

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
- No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

## Declaration

I / We hereby apply for Non-Material Amendment as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Heather Shepherd

Date

12/05/2022

Amendments Summary

The applicant's email address has been corrected.