

**Woodhouse Farm Close Residents Management Company Ltd.**

**Minutes of the first BOARD MEETING held at Woodhouse.**

**At : 6pm On: 23rd March 2022.**

Present: Mr Samuel J Flint and Mrs Kim E Flint.

In Attendance:

Mr Samuel J Flint and Mrs Kim E Flint.

1. The Chairman confirmed that the notice had been given to all the directors of the company, whom were all present.
2. The Chairman reported the Company had been incorporated in February 2022, and that the Company number is 13925426. He also confirmed he is in the process of filing the various statements necessary.
3. It was noted the first and only Directors of the Company are Samuel Flint, who is the Chairman and Kim Flint who is the first Secretary.
4. The registered office is at Woodhouse, March Road, Friday bridge, Wisbech, Cambridgeshire, PE14 0HB.
5. It was resolved that the accounts of the Company be made up to 5<sup>th</sup> April each year.
6. [REDACTED]
7. It was resolved that the Company should operate under the name Woodhouse Farm Close Residents Management Company Ltd.
8. The Chairman confirmed all fees for registration and transfer of Title for the land, have been paid [REDACTED]
9. The Secretary confirmed that HM Revenue and Customs has been notified [REDACTED]
10. The Chairman confirmed the attached method statement for maintenance and use of the proposed footpath (see attached).
11. the Chairman also confirmed the planed replacement of the bio-digester / s is still in on-going.
12. [REDACTED]
13. There being no other business the meeting ended

Chairman: [REDACTED]