

Date: 22 April 2022
Our Ref: 22/00322/LBC
Please ask for: Johndaniel Jaques

Civic Offices
Union Street
Chorley
PR7 1AL

Mr Ronald Naylor
12 Church Street
Croston
Leyland
PR26 9HA
United Kingdom

Invalid Application Follow Up

Dear Mr Naylor

Proposal: Listed Building Consent to replace 8 no. windows (3no. to the front and 5no. to the rear) with wooden sash windows, and repairs to window frames, to replace rear ground floor and kitchen casement windows with traditional sliding sash windows, and to replace the front door with a new hardwood painted door

Location: 12 Church Street Croston Leyland PR26 9HA

Reference: 22/00322/LBC

I refer to the above planning application which is invalid, and my previous correspondence which set out what we require as follows:

Further to our conversation please disregard the previous invalid letter. The following information is required to make the application valid so that can process your application:

- Scaled drawings (preferably at a scale of 1:20 or 1:50) of the proposed windows and door and a scaled section through the proposed windows and door (preferably at a scale of 1:10 or 1:20).
- Elevation drawings (drawn to an appropriate scale) showing the proposals.
- Please provide a schedule/list that clarifies which windows are to be replaced and where they are located. Details of the number to the front and the number to the rear of the property should be provided. Please provide photos of the existing windows that corresponds to the schedule (numbering them would be most helpful).

As discussed, a formal Heritage Statement is not required but if you wanted to provide some background information regarding the property that would be helpful.

You may wish to instruct a professional agent to act on your behalf or to provide the scaled drawings that are needed.

We have written to you requesting the above, but have not received a reply.

If we do not hear from you by 29 April 2022, we will assume that you do not wish to continue with the application and consider it withdrawn.



Please contact us if you require any further information.

Chief Planning Officer
Chorley Council