

Your ref:
Our ref: 22/01150/F
Please ask for: Mrs Lesley Raby
Direct dial: 01553 616818
E-mail: borough.planning@west-norfolk.gov.uk

Mr Kelly
c/o Vertex Architecture
2-3 Northgate Precinct
Hunstanton
Norfolk
PE36 6EA

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

30 June 2022

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Replacement Dwelling and construction of car port at 70 Stow Road
Wiggenhall St Mary Magdalen King's Lynn Norfolk PE34 3DJ**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. The Community Infrastructure Levy was adopted by the Council on 19 January 2017 and came into force on Wednesday 15 February 2017.

Therefore, you will need to complete the CIL Additional Information Requirement Form 1. You will need to include the applicant's details as the applicant will need to be contacted as the liable party.

The form and guidance notes are available on the Council's website at www.west-norfolk.gov.uk/CIL

Any questions, please contact our CIL Officer, Amanda Driver 01553 616443.

2. Although you may have answered NO to the question on the application form which asks whether the proposed use would be particularly vulnerable to the presence of contamination, you are required to complete and submit the Screening Assessment Form, which can be found on the Council's website at www.west-norfolk.gov.uk. Please click on the following to reach the Questionnaire.

https://www.west-norfolk.gov.uk/info/20138/contaminated_land/204/planning_applications_on_contaminated_land

3. A Flood Risk Assessment is required to be submitted with this application, as the site lies within an area at risk of flooding.

4. As the property lies within an area at risk to flooding, please complete the simplified Matrix and return it. The Matrix can be found at https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/231/flood_risk_information
5. Confirm finished floor levels
6. The application fee is £462.00 and you have paid £206.00. Additional £256.00 is payable.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully



Executive Director
Environment and Planning

