



Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mr

First name

Ian

Surname

Mackay

Company Name

### Address

Address line 1

Clerkenwell House

Address line 2

Lower Blandford St Mary

Address line 3

Blandford Forum

Town/City

Country

United Kingdom

Postcode

DT119ND

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Fax number

Email address

## Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Has the development or work already been started without consent?

- Yes  
 No

## Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

Is it an ecclesiastical building?

- Don't know  
 Yes  
 No

## Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes  
 No

## Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- Yes  
 No

## Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes

No

## Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes

No

## Materials

Does the proposed development require any materials to be used?

Yes

No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

**Type:**

Vehicle access and hard standing

**Existing materials and finishes:**

The existing access way is a combination of concrete strips for vehicular traffic and grassed terrain as shown on attached drawings.

**Proposed materials and finishes:**

The making good to match existing materials in colour and material.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

Block Plan 1:500  
Aubrey PP Plans  
Aubrey PP Elevations

## Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

Yes

No

If Yes, please provide details

We have obtained permission from the owners of the wall, No 1 Church Terrace who agree the wall should be removed.

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes  
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes  
 No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

First Name

Surname

Reference

Date (must be pre-application submission)

Details of the pre-application advice received

Dear Mr Mackay

Thank you for your response and clarification. As long as the development is in accordance with Class F (provided below) and the use is incidental to the dwelling house, then only Listed Building Consent is required.

Please see the following list that outlines the validation requirements for a Listed Building application:

1. Completed application form (attached)
2. Location Plan at a scale of 1:1250, with a relevant scale bar and a red edge outlining the development site. Any other land within your ownership should be outlined with a blue edge. If the red edge extends over land owned by other parties, then please ensure the correct certificate is signed within the application form.
3. Existing and proposed block plans at a scale of 1:500 or 1:200, that state the scale it is drawn to and includes a relevant scale bar. The proposed block plan should show the existing wall, gate and pillars, and the proposed block plan should show what it will look like once the proposed works are done. Please also ensure the proposed hardstanding area is shown on the proposed block plan, along with any surface water drainage.
4. Existing and proposed elevation drawings at a scale of 1:100 or 1:50, that states the scale they are drawn to and include a relevant scale bar.
5. Design and Access Statement
6. Heritage Statement - Please see the attached Glossary that outlines what should be included in this statement

Whilst I have attached a Pdf version of the application form to this email, you are able to submit the application online, free of charge, through the Planning Portal website.

Please do not hesitate to contact Planning Support should you have any further queries.

Kind regards

Planning Support  
Torrige District Council Riverbank House, Bideford, EX39 2QG

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

## Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

Yes

No

If No, can you give appropriate notice to all the other owners?

Yes

No

If No, and you cannot trace all the other owners, can you give the appropriate notice to one or more owner?

Yes

No

## Certificate Of Ownership - Certificate D

I certify/The applicant certifies that:

- **Certificate A cannot be issued for this application**
- **All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land to which this application relates, but I have/the applicant has been unable to do so.**

The steps taken were:

A notice was posted in local newspaper seeking contact with owner(s) - no response forthcoming.

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated)

Cornish & Devon Post

On the following date (which must not be earlier than 21 days before the date of the application) (DD/MM/YYYY)

17/11/2021

Person Role

The Applicant

The Agent

Title

First Name

Ian

Surname

Mackay

Declaration Date

25/07/2022

Declaration made

## Declaration

I / We hereby apply for Listed building consent as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Ian Mackay

Date

26/07/2022

Amendments Summary

Up dated the 1:500 plan to reflect property owned by applicant, added copy of local newspaper Notice, added copy of agreement email from No 1 Church Terrace.