

Your ref:
Our ref: 22/01372/F
Please ask for: Miss Sandra Homcenko
Direct dial: 01553 616824
E-mail: borough.planning@west-norfolk.gov.uk

Mr And Ms D And J Clack And Russell
c/o Arcadia Architectural
Mr Jason Ess
42 Brow of The Hill
Leziate
PE32 1EN

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

2 August 2022

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Demolition of single storey conservatory and construction of two storey extension and single storey porch. at 17 Low Road Roydon King's Lynn Norfolk PE32 1AN**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Please amend side elevation adjacent to neighbouring property on the proposed plans. It appears that the floor plans are missing window details.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Miss Sandra Homcenko**

Yours faithfully



Executive Director
Environment and Planning

