

Your ref:
Our ref: 22/01298/F
Please ask for: Mrs Joanne Rahman
Direct dial: 01553 616233
E-mail: borough.planning@west-norfolk.gov.uk

Mr Kevin Day
c/o Welcome Home Architecture
Mr Craig Rudd
80 Norburn
Bretton
Peterborough
PE3 8NU
United Kingdom

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

22 August 2022

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Proposed replacement of existing roof trusses with attic trusses, and rear extension to existing dwelling at 51 School Road Tilney St Lawrence King's Lynn Norfolk PE34 4QZ**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. As the property lies within an area at risk to flooding, please complete the simplified Matrix and return it. The Matrix can be found at https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/231/flood_risk_information

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Joanne Rahman**

Yours faithfully



Executive Director
Environment and Planning

