

Your ref:  
Our ref: 22/01297/F  
Please ask for: Mr Steve Fitzgerald  
Direct dial: 01553 616218  
E-mail: borough.planning@west-norfolk.gov.uk

Mr. & Mrs. N. Curran  
c/o 4041 Ltd  
Mr Darren French  
41 Church Lane  
Great Bircham  
Kings Lynn  
PE31 6XS

**Geoff Hall**  
Executive Director

**Stuart Ashworth**  
Assistant Director Environment and Planning

23 August 2022

Dear Sir or Madam

**TOWN AND COUNTRY PLANNING ACT 1990**

Details: **Replacement Conservatory/Sunroom and Conversion of Outbuilding to Annex to Dwelling at Rose Cottage 75 Docking Road Bircham Newton King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. The Community Infrastructure Levy was adopted by the Council on 19 January 2017 and came into force on Wednesday 15 February 2017.

Therefore, you will need to complete the CIL Additional Information Requirement Form 1. You will need to include the applicant's details as the applicant will need to be contacted as the liable party.

The form and guidance notes are available on the Council's website at [www.west-norfolk.gov.uk/CIL](http://www.west-norfolk.gov.uk/CIL)

Any questions, please contact our CIL Officer, Amanda Driver 01553 616443.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mr Steve Fitzgerald**

Yours faithfully



Executive Director

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX  
Tel: (01553) 616200  
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

