

Your ref:
Our ref: 22/01460/F
Please ask for: Amy Davies
Direct dial: 01553 616879
E-mail: borough.planning@west-norfolk.gov.uk

Mr Ward
c/o Vertex Architecture
2-3 Northgate Precinct
Hunstanton
Norfolk
PE36 6EA

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

7 September 2022

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Single storey rear extension to dwelling at 115 Spice Chase Tilney St Lawrence
King's Lynn Norfolk PE34 4RD**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. As the property lies within an area at risk to flooding, please complete the simplified Matrix and return it. The Matrix can be found at https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/231/flood_risk_information

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Amy Davies**

Yours faithfully



Executive Director
Environment and Planning

