



Mid Suffolk District Council Planning Services
 Endeavour House, 8 Russell Road,
 Ipswich, IP1 2BX
 Tel: 0300 1234000 option 5
 Email: planning@baberghmidsuffolk.gov.uk
www.midsuffolk.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling; Listed Building Consent for alterations, extension or demolition of a listed building

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

WC1N 3NF

Contact Details

Primary number

***** REDACTED *****

Secondary number

***** REDACTED *****

Fax number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposed works

Consolidation and upgrading of mechanical and electrical services. 3 blind kitchen windows to be re-opened internally. Kitchen window to be adapted into door to match existing historic example on site. Various internal alterations throughout service wing, including replacement of modern concrete floors with reclaimed materials, new built in traditional joinery, doors, screens & windows. Modern mono-pitched roof, partially enclosing courtyard to north side to be replaced with new discreet shallow pitched glazed lantern. Damp issues to be mitigated throughout service wing. Traditional timber screen and door to be installed to rear of east elevation service entrance arch to enclose boot room.

Has the work already been started without consent?

- Yes
 No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know
 Grade I
 Grade II*
 Grade II

Is it an ecclesiastical building?

- Don't know
 Yes
 No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes

No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

Yes

No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes

No

If Yes, do the proposed works include

a) works to the interior of the building?

Yes

No

b) works to the exterior of the building?

Yes

No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

Yes

No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

Yes

No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Helmingham Hall Design & Access Statement
Helmingham Hall Proposals document
Helmingham Hall Historic Development document
Existing Ground Floor Plan S-100
Existing External NE Elevation S-200
Existing External NW Elevation S-200.1
Proposed Ground Floor Plan A-100
Proposed Ground Floor M&E Plan A-101
Proposed External NE Elevation A-200
Proposed External NE Elevation A-200.1
Proposed External NW Elevation A-201
Proposed External NW Elevation A-201.1
Proposed Kitchen Plan A-101
Proposed Kitchen North & East Elevations A-101.1
Proposed Kitchen South & West Elevations A-101.2
Proposed Kitchen Window Door A-101.4
Proposed Kitchen Window Door 1 A-101.5
Proposed Kitchen Window Door 2 A-101.6
Proposed Prep Kitchen A-102
Proposed Prep Kitchen North Elevation A-102.1
Proposed Prep Kitchen East Elevation A-102.2
Proposed Prep Kitchen South Elevation A-102.3
Proposed Prep Kitchen West Elevation A-102.4
Proposed Boot Room Plan A-103
Proposed Boot Room North Elevation A-103.1
Proposed Boot Room East Elevation A-103.2
Proposed Boot Room South Elevation A-103.3
Proposed Boot Room West Elevation A-103.4
Proposed Boot Room Joinery Details A-103.5
Proposed Larder Plan A-104
Proposed Larder North & East Elevations A-104.1
Proposed Larder South & West Elevations A-104.2
Proposed Courtyard Plan A-107
Proposed Courtyard North Elevation A-107.1
Proposed Courtyard East Elevation A-107.2
Proposed Courtyard South Elevation A-107.3
Proposed Courtyard West Elevation A-107.4

Materials

Does the proposed development require any materials to be used?

Yes

No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:
External doors

Existing materials and finishes:
Painted hardwood, either solid, glazed or with glazed overlight.

Proposed materials and finishes:
New external boot room door and screen in hardwood timber frame with leaded overlight. Adapted kitchen window-to-door to exactly match detailing of existing historic window door and reuse glass and framing.

Type:
Internal walls

Existing materials and finishes:
Varying finishes throughout service wing.

Proposed materials and finishes:
Finishes to be matched in a like-for-like manner where repairs are necessary to historic fabric.

Type:
Floors

Existing materials and finishes:
Modern concrete slab floor to red passage. Kitchen floor consists of 12" square clay pampments and flagstones. Historic brick floor to prep kitchen areas.

Proposed materials and finishes:
Concrete slab to red passage and part of larder to be replaced with reclaimed clay pampments or bricks to match existing floor finishes. Kitchen floor to be repaired where damaged with reclaimed clay pampments where necessary. Areas of concrete screen in prep kitchen / larder to be carefully removed and brick floor repaired or replaced with reclaimed bricks.

Type:
Roof covering

Existing materials and finishes:
Modern mono-pitch roof partly covering north side courtyard.

Proposed materials and finishes:
Lead box gutter with slim-profiled metal framed glass lantern.

Type:
Windows

Existing materials and finishes:
Painted hardwood framing with single glazing.

Proposed materials and finishes:
Painted hardwood framing with single glazing to match existing for new window on north side.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

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Proposed Courtyard South Elevation A-107.3
Proposed Courtyard West Elevation A-107.4

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- Yes
 No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes
 No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- Yes
 No

Parking

Will the proposed works affect existing car parking arrangements?

Yes

No

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

Yes

No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes

No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

The agent

The applicant

Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- Yes
 No

Is any of the land to which the application relates part of an Agricultural Holding?

- Yes
 No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- The Applicant
 The Agent

Title

Mr

First Name

Peter

Surname

Deane

Declaration Date

04/11/2022

Declaration made

Declaration

I / We hereby apply for Householder planning & listed building consent as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Peter Deane

Date

04/11/2022