

Your ref:
Our ref: 22/01943/F
Please ask for: Amy Davies
Direct dial: 01553 616879
E-mail: borough.planning@west-norfolk.gov.uk

Mr Taylor
c/o TAB Architecture
Mr Craig Farrow
41 E
Forehill
Ely
CB7 4AA
United Kingdom

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

9 November 2022

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **A Proposed first floor side extension over existing garage, Alterations to garage along with internal alterations .
at 82 Hythe Road Methwold Thetford Norfolk IP26 4PU**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Please provide four copies of a drawing, to a recognisable scale, showing a section through the new extension.
2. It appears that on the excising and proposed floor plans they are showing a window and a door but does not appear to be showing on the side elevations please amend and resubmit.
3. Please provide a location plan and a site plan showing the site boundaries with a red line.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Amy Davies**

Yours faithfully



Executive Director
Environment and Planning

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Chief Executive – Lorraine Gore

