

Your ref:  
Our ref: 22/02046/F  
Please ask for: Mrs Lesley Raby  
Direct dial: 01553 616818  
E-mail: borough.planning@west-norfolk.gov.uk

Parworth Ltd  
c/o Mike Lee Architectural Services  
Mr Mike Lee  
10 Shipden Avenue  
Cromer  
NR27 9BD

**Geoff Hall**  
Executive Director

**Stuart Ashworth**  
Assistant Director Environment and Planning

17 November 2022

Dear Sir or Madam

**TOWN AND COUNTRY PLANNING ACT 1990**

Details: **Proposed single storey extension to dwelling at East & West Rudham Pre School Group School Road East Rudham King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Provide an existing and proposed roof plan. Are the roof lights flat or are they lantern lights, if so they are not shown on the elevations.
2. Confirm that the site levels remain unchanged.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully



Executive Director  
Environment and Planning

