

Your ref:
Our ref: 22/02027/F
Please ask for: Luke Swales
Direct dial: 01553 616865
E-mail: borough.planning@west-norfolk.gov.uk

Mr & Mrs Cooper
Anvil
Main Road
Three Holes
Norfolk
PE14 9JR

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

16 November 2022

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **front extension to create garage and installation of extended drop curb. at Anvil
Main Road Three Holes Norfolk PE14 9JR**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. As part of the proposal is for the installation of a new dropped curb, a full application form is required, this cannot be done under a householder application. Please submit a full application form. When filling in the form, please ensure that it is filled in correctly with boxes for applicant ticked where applicable instead of agent as you are not using an agent. For example, on the ownership certificate make sure that it is signed by the applicant and not the agent.
2. The fee for a dropped curb is £234 and the fee for a householder is £206. This means that there is an outstanding balance of £28 to pay. Please make arrangements to pay this fee. This does not affect the proposal for this application as the dropped curb and the garage can be done under the same full application.
3. Please confirm the width and the exact size and position of the new access as part of this application.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Luke Swales**

Yours faithfully



Executive Director

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

