



Northumberland County Council

County Hall, Morpeth, Northumberland, NE61 2EF

For official use only	
Application No:	
Received Date:	
Fee Amount:	
Paid by/method:	
Receipt Number:	

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposed works

The proposal is for an overall upgrade of the back of the property, including access to the garden - proposed works include:

- Upgrade and enlargement of an existing side porch extension (connecting house to garage) and for the new structure to become part of the current kitchen area
- Reorientation and upgrade of current access to the garden by building a modest balcony and then new steps from the balcony to a decked/patio area

Has the work already been started without consent?

- Yes
 No

Materials

Does the proposed development require any materials to be used externally?

- Yes
 No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Doors

Existing materials and finishes:

White plastic UPVC doors

Proposed materials and finishes:

Grey aluminium doors and wood cladding surround

Type:

Roof

Existing materials and finishes:

Felt bitumen

Proposed materials and finishes:

EPDM or GRP

Type:

Other

Other (please specify):

Access to garden

Existing materials and finishes:

Brick steps

Proposed materials and finishes:

Wooden/patio tiered decking and steps

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

Doors/Roof: Front and back of proposed kitchen extension

Access to the Garden: As shown on plans

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

Yes

No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes

No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- Yes
 No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes
 No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- Yes
 No

Parking

Will the proposed works affect existing car parking arrangements?

- Yes
 No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
 The applicant
 Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
 No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

22/03368/FUL

Date (must be pre-application submission)

28/09/2022

Details of the pre-application advice received

A previous planning submission application was made, but declined as invalid due to the reasons below. As advised we are submitted a new application, as unfortunately we were not able to rectify the plans in the required time frames.

1) An Ecology Checklist is required. This must be submitted with your application to demonstrate an ecological assessment of your development has been made. If the Checklist identifies that a report is required this must also be submitted. Note 15 of our Validation Checklist provides a link to download a blank checklist and explains this requirement. Note: This Checklist must accompany your application whether or not a further ecology report is required.

2) To enable the impact of the proposed works to be assessed in terms of its site and immediate surroundings therefore existing and proposed site plans are required: . Please read the criteria described in Note 4 of our Validation Checklist and view the example site plans provided to see what it should look like before submitting your plan(s).

3) Valid Elevation Drawings are required. The drawings supplied are invalid for the following reason(s): 5 and 6. Please note reason 1) means the scale and/or scale bar is missing; 2) means the drawing is not provided on the paper size stated and/or does not measure to the scale stated; 3) means the drawing(s) are not provided at a scale we can accept; 4) means the window/door locations or sizes do not match the floor plans provided; 5) means the information on your elevation(s) does not match your roof plans e.g. rooflights/chimney details; 6) means you have not supplied all external sides of the proposal that will change, or from which the change will be seen; 7) means the plans are incorrectly labelled or are not labelled; 8) means the elevation we require is obscured e.g. by bushes/wall etc. Note 8 of our Validation Checklist explains the criteria for this requirement.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff**
- (b) an elected member**
- (c) related to a member of staff**
- (d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- Yes
 No

Is any of the land to which the application relates part of an Agricultural Holding?

- Yes
 No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- The Applicant
 The Agent

Title

Mrs

First Name

Elizabeth

Surname

Vincent

Declaration Date

03/02/2023

Declaration made

Declaration

I / We hereby apply for Householder planning permission as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Elizabeth Vincent

Date

03/02/2023