

Our ref: 23/00041/TREECA
Please ask for: Luke Swales
Direct dial: 01553 616865
E-mail: borough.planning@west-norfolk.gov.uk

Mrs Frances Butler
The Cottage
School Road
East Rudham
King's Lynn
Norfolk
PE31 8RF

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

14 February 2023

Dear Sir or Madam

APPLICATION FOR TREE WORK

Details: **T1 Sycamore - Fully Remove and replant fruit tree nearby**
T2 Silver Birch - Partial Crown thinning and reduction of approx 1m in height at
The Cottage School Road East Rudham King's Lynn Norfolk

I have received a tree work application as detailed above but cannot process it until I receive some more information:

1. Please confirm whether the tree stumps are to be ground out or to remain, if the latter please confirm the finished height of the remaining stump.
2. In your application form you mention "Partial Crown thinning and reduction of approx 1m in height" however we will require some more information. Please provide the existing height of the tree as well as the new proposed height of the tree. Please also state if you will be reducing just the top of the tree or if you will be doing work to the top and sides etc.

Once this information is received your application will become valid and the application can be passed to the Tree Officer.

To enable me to deal with the additional information requested efficiently could you please ensure you quote the application number detailed at the top of this letter and mark it for the attention of Luke Swales

Yours faithfully



Executive Director
Environment and Planning

