

Our ref: 23/00044/TREECA
Please ask for: Luke Swales
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Charles Stone
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Oxford
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Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

23 February 2023

Dear Sir or Madam

APPLICATION FOR TREE WORK

Details: **Reducing the height of 7 leylandii trunks that are currently in the range of 6-8 feet high and are essentially bare to ground level. These trees were previously topped to a height of 15 feet. Replacing with native species such as hazel, rowan, crabapple, elder at Dale Cottage Broomsthorpe Road East Rudham King's Lynn Norfolk**

I have received a tree work application as detailed above but cannot process it until I receive some more information:

1. Please confirm the current height in meters of all the stumps and please confirm if any works are to be conducted to the stumps that are to be retained. Please also confirm the proposed height of the stumps that are to be retained.

Once this information is received your application will become valid and the application can be passed to the Tree Officer.

To enable me to deal with the additional information requested efficiently could you please ensure you quote the application number detailed at the top of this letter and mark it for the attention of Luke Swales

Yours faithfully



Executive Director
Environment and Planning