

Your ref:
Our ref: 23/00244/O
Please ask for: Amy Davies
Direct dial: 01553 616879
E-mail: borough.planning@west-norfolk.gov.uk

Ms Julie Hall
c/o Swann Edwards Architecture
Fen Road
Guyhirn
Wisbech
Cambs
PE13 4AA

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

21 February 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Proposed 1.5 Storey Dwelling with New Access.
Proposed New Access to 1 Gaultree Square, Emneth. at 1 Gaultree Square
Emneth Wisbech Norfolk PE14 8DA**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. It appears you have chosen to reserve all matters with the application form submitted the plans show the access and sitting of the new dwelling but the plans are not marked as indicative if you wish to reserve these matters please label the plans accordingly .

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Amy Davies**

Yours faithfully



Executive Director
Environment and Planning

