

From: [Borough Planning](#)  
To: [REDACTED]  
Subject: RE: Planning documents, The Lavenders, 23/00271/F  
Date: 27 February 2023 11:41:33  
Attachments: image008.png  
image009.png  
image010.png  
image011.png

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Good morning

Apologies, I forgot to mention that the Habitat Mitigation Fee is also still outstanding. You can pay the fee in following ways:

- Send a cheque made payable to "BCKLWN Direct Credits" – please quote the application reference number on the back of the cheque.
- BACS – Account Number 00148342 Sort Code: 20 17 68
- Telephone the number at the bottom of this email and pay by debit or credit card.

Thank you

Sandra

**Sandra Homcenko MSc, BA (Hons), Technical Support Officer**

Tel: [REDACTED] | e-mail: [borough.planning@west-norfolk.gov.uk](mailto:borough.planning@west-norfolk.gov.uk)



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From: Sandra Homcenko  
Sent: 27 February 2023 11:39  
To: [REDACTED]  
Subject: RE: Planning documents, The Lavenders, 23/00271/F

Good morning ,

Many thanks for your email and additional information.

I can confirm that CIL form, 111 Form and Floor plans are sufficient and acceptable.

Unfortunately, the red line includes the whole residential boundary, if this application is for change the use of the entire site it will be acceptable. If only the annexe is to be used for the lets the red line should be edged around the area affected by the proposal only.

The red line should include the access to the let and the allocated curtilage for your customers , red line on both - location plan and block plan should be scalable and identical, please correct and resend.

I hope this is helpful, should you have any questions please do not hesitate to contact me on details below.

Kind Regards,

**Sandra Homcenko MSc, BA (Hons), Technical Support Officer**

Tel: [REDACTED] e-mail: [borough.planning@west-norfolk.gov.uk](mailto:borough.planning@west-norfolk.gov.uk)



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From: [REDACTED]  
Sent: 24 February 2023 09:04  
To: Borough Planning <[borough.planning@West-Norfolk.gov.uk](mailto:borough.planning@West-Norfolk.gov.uk)>  
Subject: Planning documents, The Lavenders, 23/00271/F

[External Email]  
[Think before you click on links]

Planning 23/00271/F Sandra Homcenko  
The Lavenders  
St Andrews Lane  
Congham  
PE32 1DU

Good morning,

As per letter above please find attached documents requested within it:

Location plan  
Site plan with boundaries  
Proposed and Existing floorplan(no alterations required).  
CIL  
Section 111 form

Regards

Paul Oldroyd

Sent from [Mail](#) for Windows

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From: [borough.planning@west-norfolk.gov.uk](mailto:borough.planning@west-norfolk.gov.uk)  
Sent: 22 February 2023 16:38  
T: [REDACTED]  
Subject: Invalid Letter 23/00271/F

Planning Invalid Please see attached

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