

Our ref: 23/00047/TREECA
Please ask for: Luke Swales
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Mr Watts
c/o Green Man Woodlands
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Castle Acre
Kings Lynn
Norfolk
PE32 2AY

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

27 February 2023

Dear Sir or Madam

APPLICATION FOR TREE WORK

Details: **T1 Silver birch- controlled dismantle due to it unfortunately becoming far too big for its location in a small courtyard garden. It is also in close proximity to the property and neighbouring properties at Middle Cottage Newton Road Castle Acre King's Lynn Norfolk**

I have received a tree work application as detailed above but cannot process it until I receive some more information:

1. Before I can validate your application I will require some more information: You state in your application form that you wish to dismantle the tree, however you have not stated to which height you wish to dismantle the tree to. Please provide this information i.e. dismantle tree to ground level or dismantle tree to 1.5m in height etc.

Once this information is received your application will become valid and the application can be passed to the Tree Officer.

To enable me to deal with the additional information requested efficiently could you please ensure you quote the application number detailed at the top of this letter and mark it for the attention of Luke Swales

Yours faithfully



Executive Director
Environment and Planning