

From: Joanne OConnell <Joanne.OConnell@eastherts.gov.uk>

Sent: 03 Mar 2023 09:44:48

To: DMS_MyEmails@eastherts.gov.uk

Cc:

Subject: FW: [External] Re: 3/23/0218/LBC - Elm Cottage, Gravesend, Albury, Ware SG11 2LW

Attachments: ELM 005 Window Section Drawing with scale bar.pdf

From: Heather Brooks <hsbrooks@googlemail.com>

Sent: 01 March 2023 18:06

To: Joanne OConnell <Joanne.OConnell@eastherts.gov.uk>

Subject: [External] Re: 3/23/0218/LBC - Elm Cottage, Gravesend, Albury, Ware SG11 2LW

Joanne,

The architect who provided the previous drawings - and the ones provided on this application - only works using A3.

He says: 'The thing the Council may not appreciate is that when you print out a PDF, the system will often assume a default page size and fit the image to that. So you have to know the page size first and then set the print to what it is. '

I trust this will solve your problem. If not I will require a phone call or I shall be visiting the council offices to meet with yourself or your senior manager in person.

Regarding the scale bar on the section drawing, the architect has added this as per the attached.

Please confirm we are OK to proceed.

Many thanks,

Heather

On Wed, 1 Mar 2023 at 17:41, Joanne OConnell <Joanne.OConnell@eastherts.gov.uk> wrote:

Thank you for your e-mail.

As mentioned in my previous e-mails, the plans sent are A4 size on our system and not A3 as stated below and so the scale bars are not accurate to the scale stated on the plans. I have already checked with my manager and he has agreed that we will need accurate scaled drawings – for the window as well – before I am able to validate the application. This is a standard requirement for any planning applications submitted for consideration – please see a copy of our validation list attached.

Please note that we are only able to hold invalid applications open for 21 days, as stated in my invalid letter – if the amended plans are not received within that time, then the application will be withdrawn as invalid.

Kind regards,



Joanne O'Connell

Technical Support Officer
Development Management
East Herts District Council
01279 655261 - ext 1587

planning@eastherts.gov.uk

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Please note: My working days are Monday, Wednesday and Friday.

From: Heather Brooks <hsbrooks@googlemail.com>

Sent: 01 March 2023 14:35

To: Joanne OConnell <Joanne.OConnell@eastherts.gov.uk>

Subject: [External] Re: 3/23/0218/LBC - Elm Cottage, Gravesend, Albury, Ware SG11 2LW

Joanne

Someone is going to have to call me I am afraid.

The pages sent are A3 - please check with your senior manager or preferably Maya Cullen - as this is literally wasting everybody's time.

Please call on 07894 281958.

Many thanks

Heather

On Wed, 1 Mar 2023 at 13:28, Joanne OConnell <Joanne.OConnell@eastherts.gov.uk> wrote:

Thank you for your e-mail.

As mentioned in my previous e-mail, the planning officer will need to be able to check the scale against a scale bar on the plans – please re-send the amended plans at the correct size – at the moment, as they have been sent as A4 size and not A3, the scale bar is not reading accurately.

We will also need a scale bar to be added to the drawing showing the window details – an architect should be able to do this for you.

Please send the amended plans as PDF copies by e-mail to planning@eastherts.gov.uk.

Kind regards,



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Technical Support Officer
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Please note: My working days are Monday, Wednesday and Friday.

From: Heather Brooks <hsbrooks@googlemail.com>

Sent: 28 February 2023 11:23

To: Joanne OConnell <Joanne.OConnell@eastherts.gov.uk>

Subject: [External] Re: 3/23/0218/LBC - Elm Cottage, Gravesend, Albury, Ware SG11 2LW

Joanne

The architect Confirmed that the page size of the various plans is A3.

The architect did not provide the section drawing hence they are not able to add a scale bar to this document. I await your news on this.

Many thanks

Heather

On Mon, 27 Feb 2023 at 11:01, Joanne OConnell <Joanne.OConnell@eastherts.gov.uk> wrote:

Thank you for your e-mail.

Unfortunately, the plans attached to your e-mail are still not measuring accurately to the scale stated on the plan. They paper size seems to be A4 size when checked, if this is not correct, then that would be the reason for the scale bar not measuring accurately.

The window section drawing does need to have a scale bar added to it – the scale stated on the plan of 1:10 is acceptable for this type of drawing, but our validation requirements now state that all drawings submitted to the planning department for approval must have the relevant scale bar printed on the plan.

I have forwarded your e-mail to my manager to check if we are able to accept the section drawing without a scale bar in this instance, but if you are going back to your architect, it would be helpful if a scale bar could also be printed on this plan.

Please send the amended plans as PDF copies, as before, to planning@eastherts.gov.uk.

Kind regards,



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From: Heather Brooks <hsbrooks@googlemail.com>

Sent: 25 February 2023 09:55

To: Joanne OConnell <Joanne.OConnell@eastherts.gov.uk>; Development Management - Planning <Planning@eastherts.gov.uk>; Maya Cullen <Maya.Cullen@eastherts.gov.uk>

Subject: [External] Re: 3/23/0218/LBC - Elm Cottage, Gravesend, Albury, Ware SG11 2LW

Dear Joanne,

Further to the below, please find attached the amended elevations and floor plans documents as requested (ELM 001, ELM 002, ELM 003, ELM 004).

You will also find attached the section drawing (ELM 005) attached with the words DO NOT SCALE DRAWING removed. Regarding the request for a scale bar on this section drawing, as previously indicated, this request is not possible to fulfil and was not required under my previous application and so should not be a reason to hold this up. Please refer to Maya Cullen or the Conservation Officer, Steven Lyttle, if in doubt. I shall make a formal complaint if this is not resolved and accepted quickly. Hopefully you can understand that being 18 months into this process, with a window installation date of 13th March 2023, I cannot afford to waste time on this box ticking exercise.

I look forward to your news.

Many thanks,

Heather

On Fri, 24 Feb 2023 at 14:11, Heather Brooks <hsbrooks@googlemail.com> wrote:

Joanne,

Good news on D A and H statements, and location and block plans.

I will send the window diagram without the words DO NOT SCALE but as I said the window company do not provide and cannot provide a scale bar (the other plans in the application are provided by an architect). This exact type of diagram /section drawing was accepted by East Herts Council on the previous window application; in fact I was only asked to provide sample section drawings for that application which as you will note has been formally approved. I cannot do the impossible and would appreciate your understanding and some flexibility on this. For your understanding, there will be no change in size to this new 9 window, it is going in the existing opening. As I said the scale used is indicated in the document - please see attached version for this purpose only. Alternatively the window company can provide the drawing to a specified scale for your convenience if this helps? Can you advise what scale you would need?

With regards to the other plans, the minute change must be because I scanned them in further to their amendment. I have asked the architect to make the amendments and will revert asap.

Many thanks,

Heather

On Fri, 24 Feb 2023 at 12:54, Joanne OConnell <Joanne.OConnell@eastherts.gov.uk> wrote:

Thank you for you e-mail with attached amended drawings and documents.

The Design, Access and Heritage Statement are now ok and have been saved to the application. The location and block plans are also both ok with accurate scale bars.

The window details drawing ref: ELM/005 still has the words "do not scale" printed on the page and we would not able to accept this drawing without a scale bar. All drawings submitted to planning need to have the relevant accurate scale bar.

The plans for existing and proposed floor plans and elevations numbered ELM/001-004 now all have scale bars that do not measure accurately to the scale stated on the plan. They were accurate on the previous versions of these plans – can you please check that these are being saved as "actual size" PDF copies as this does sometimes cause this issue.

Please send amended drawings as PDF copies, as before, to planning@eastherts.gov.uk.

Kind regards,



Joanne O'Connell
Technical Support Officer
Development Management
East Herts District Council
01279 655261 - ext 1587

planning@eastherts.gov.uk

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From: Heather Brooks <hsbrooks@googlemail.com>
Sent: 22 February 2023 11:39
To: Development Management - Planning <Planning@eastherts.gov.uk>
Subject: [External] FOA Joanne O Connell - ELM COTTAGE 9 PANE WINDOW 3/23/0218/LBC

Dear Joanne,

Further to receiving your attached letter, I have now addressed your points as follows:

1) All plans/drawings are referenced as per below (and as per attached); the Elevation Plans now also indicate Rear and Front; and the window which is the subject of this application is labelled as W10 on the Proposed Elevation Plan and Proposed Floor Plan.

ELM 001 EXISTING ELEVATIONS
ELM 002 PROPOSED ELEVATIONS
ELM 003 EXISTING FLOOR PLAN
ELM 004 PROPOSED FLOOR PLAN
ELM 005 WINDOW SECTION DRAWING
ELM 006 SITE PLAN
ELM 007 BLOCK PLAN
ELM 008 WINDOW WRITTEN SPECIFICATION (which references ELM 005 Window Section Drawing)

2) Revised versions of the Heritage Statement and the Design and Access Statement are also attached.

3) The Window Section Drawing has been revised to no longer show the words 'DO NOT SCALE' as per attached. The Scale is indicated in the bottom right hand corner of said Window Section Drawing. (The window company has confirmed that they are not able to provide a scale bar).

I trust that everything is now in order and would appreciate your swift feedback on this given that I am now nearly 18 months into the process of obtaining permission for a total of 12 windows (of which this is just 1), noting that the other 11 have been approved, and I have discussed the format and specification of this 12th window with Steven Lyttle prior to this new application.

Many thanks in advance.

Kind regards,

Heather

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