

Your ref:
Our ref: 23/00393/LDP
Please ask for: Luke Swales
Direct dial: 01553 616865
E-mail: borough.planning@west-norfolk.gov.uk

Mrs Patricia Peachey
East View
Ely Road
Hilgay
KINGS LYNN
Norfolk
PE38 0JN

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

8 March 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Application for lawful development for the demolition of existing conservatory and construction of utility room extension at East View Ely Road Hilgay KINGS LYNN Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. At the time of writing, the application fee has not been received. Once received, I will validate your application and send you an acknowledgement. The required fee is £103 to pay

You can pay your fee in the following ways:-

1. Send a cheque made payable to "BCKLWN" - please quote the application reference number on the back of the cheque.
2. BACS - Account Number 00148342 Sort Code: 20 17 68 - please quote the application reference number on your payment.
3. Telephone the number at the top of this letter and pay by debit or credit card.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Luke Swales**

Yours faithfully



Executive Director

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

