

## CO-OPERATIVE CONVENIENCE STORE, TOWN FOOT, ROTHBURY (NE65 7SL) – DELIVERY SERVICE PLAN – JULY 2022

### Introduction

Eddisons have been instructed by the Co-operative Food Group to formally discharge the specific planning condition requiring a Delivery Service Management Plan (DSMP) for the proposed Co-operative Foodstore off the B6341 Town Foot in the Rothbury area of Northumberland.

Condition 6 of the extant planning consent (App. ref no: 21/03106/FUL) states that;

*Notwithstanding the details submitted with regards to the parking associated with delivery/service vehicles, a Delivery Service Management Plan (DSMP) shall be submitted to and approved in writing by the Local Planning Authority prior to the development being brought into operational use. Thereafter the site shall operate at all times in accordance with the approved DSMP.*

*The DSMP shall identify and introduce on-street amendments to bus stops, parking and on-street restrictions to provide adequate parking spaces and servicing arrangements, as required, for the identified delivery vehicle (12.2m long rigid) and where required, delivery times should be allocated by restricting parking around that time in those parking bays. The parking amendments shall be introduced prior to occupation.*

*Reason: In the interests of highway safety in accordance with the NPPF*

### Delivery Service Management Plan (DSMP) Objective

The objective of this DSMP will be to ensure that servicing is undertaken efficiently and effectively thereby minimising any disruption to the public highway and the operation of the store. Compliance and implementation of the DSMP will be monitored by the store manager.

## Scope of Management Plan

The DSMP applies to all vehicles serving the convenience store, both operator direct deliveries and third-party suppliers that have a length of no more than 12.2 metres.

## Delivery Vehicle Movements

Deliveries will be undertaken within the on-street parking bays located on the southern side of the B6341 Town Foot carriageway. The delivery vehicles will utilise the on-street car parking located in front of the store which are to be amended as part of the consented planning application, these bays will be subject to a Traffic Regulation Order (TRO) permitting 'loading only' Monday to Sunday between 7am and 9am. No loading is permitted within the bus layby to east of the site on the B6341 Town Foot. Vehicles will approach in a forward gear and exit in a forward gear.

Delivery drivers are fully aware that sole responsibility for manoeuvring the vehicle they are in charge of rests with them. Vehicles have reversing cameras to assist with manoeuvres if required.

Co-operative drivers will carry with them a comprehensive risk assessment on each site visit to the store, this will detail the servicing arrangements and process to follow for this store. The process will be communicated to outside suppliers who use HGV's for deliveries.

The maximum sized vehicles that will visit the site are 12.2 metre rigid vehicle. The proposed site layout plan is displayed on **Plan 1** with the swept path analysis displayed in **Plan 2**.

Third party suppliers attending the site would be audited to confirm their vehicle size and clarify the restrictions placed upon them when servicing the site. They would be provided with a copy of the Delivery Service Management Plan showing the available parking area and the relevant restrictions in force.

## Delivery Schedule for Vehicles

The Co-operative uses software called Paragon which enables deliveries to be programmed to avoid specific times of the day. As a consequence, the impact of deliveries on the local highway network is kept to a minimum.

Using the Paragon software deliveries to this site will be timed to ensure that the conflict with customer vehicles and pedestrians can be easily managed and will be planned to occur during periods of lower background traffic flows on the surrounding highway network and outside the general trading peak periods when most parking spaces would not be occupied.

The proposed store will have a ground and first floor level delivery holding areas plus a 1000kg dual cage lift, this will reduce the delivery time would reduce delivery timescale to around 30 minutes. The existing store on High Street only has a single cage (500kg lift) which results in a slow total delivery process of around 45 minutes.

The frequency of deliveries will be dependent on a number of factors but for a store of this size the following Co-operative delivery schedule shown in **Table 1** is proposed using a multi-temperature vehicle;

Delivery Day	Number of Deliveries	Delivery Type
Monday	1	Produce/Chilled/Milk
Tuesday	1	Produce/Chilled/Milk/Frozen
Wednesday	1	Produce/Chilled/Milk
Thursday	1	Fresh/Chilled/Milk/Produce/Frozen/ Grocery)
Friday	1	Fresh/Chilled/Milk/Produce
Saturday	1	Fresh/Chilled/Produce/Milk/Grocery
Sunday	1	Fresh/Chilled/Milk/Produce/Frozen/ Grocery

**Table 1 – Coop Delivery Schedule – Town Foot Rothbury**

In addition, there will also be typically 2 bread deliveries per day which are undertaken by external suppliers.

Newspapers will be dropped off at the store by transit van between the 0600 hours and 0700 hours, given the nature of the goods being dropped off the duration of stay of this vehicle is extremely short, as the drivers are dropping the newspapers in their designated drop-off location at the front of the store before carrying on to the next location.

To provide further knowledge and accuracy regarding when a service vehicle will arrive, stores can check the location of delivery vehicles online using Cooperative Transport Execution System. The deliveries generally come at the same approximate time on each particular day of the week (as other stores are also serviced from the same vehicle) so staff do have a good understanding of when vehicles are scheduled to arrive.

## **Schedule for Refuse Collections**

There will be no separate collections for waste and recycling. This will be collected and taken away from the site by one of the delivery vehicles which is scheduled to visit the site. This is referred to as 'back hauling'.

## **Management of Noise**

The operator will comply with the delivery time restrictions included in the DSMP and will take reasonable steps to minimise unnecessary noise during delivery and refuse collection operations.

The following best practice measures will be employed to manage noise at the site;

- The final approach to the store should be made with the minimum amount of noise with no use of the horn at any time.
- A quiet approach strategy will be adopted which will require the low revving of engines, no slamming of cab doors, voices to be kept at a low volume and to ensure radios are off in the cabs.
- Vehicles will be unloaded as quietly as possible, with care undertaken to minimise contact with trailer walls, lift guardrails and any other obstructions

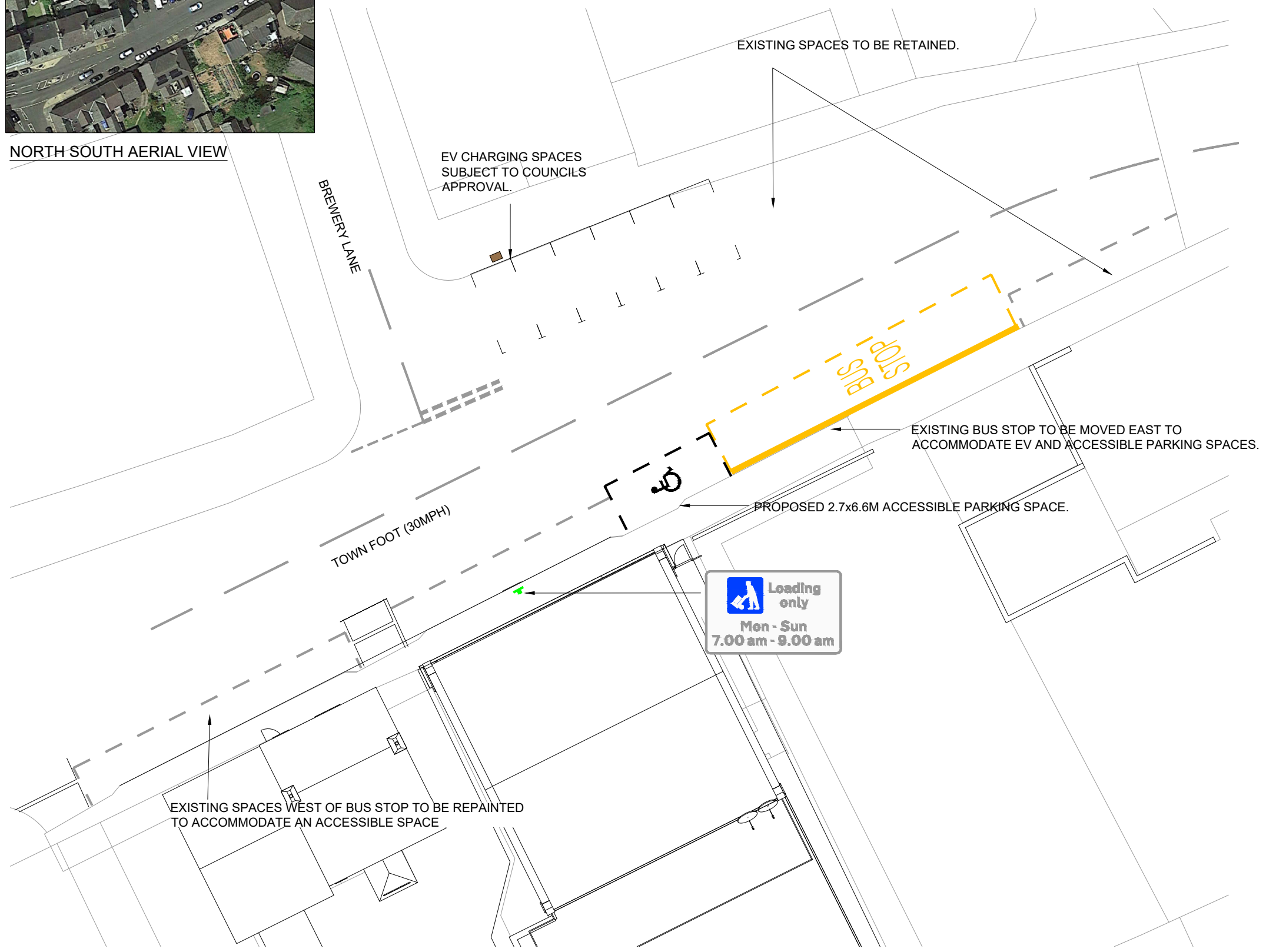
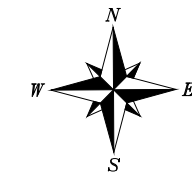
## **Monitoring & Review**

It is proposed that the DSMP will be subject to review and should it become apparent that the management objectives are not being successfully met, alternative management measures will be considered.

# PLANS



NORTH SOUTH AERIAL VIEW



**NOTES**  
 THIS IS NOT A CONSTRUCTION DRAWING AND IS FOR INDICATIVE PURPOSES ONLY.  
 THE DRAWING WILL BE SUBJECT TO CHANGE FOLLOWING LOCAL AUTHORITY REVIEW AND CONFIRMATION OF PUBLIC HIGHWAY AND THIRD PARTY LAND BOUNDARIES.

**PLAN 1**

A	SIGNAGE ADDED	LB	TSB	JUL 22
REV	DETAILS	DRAWN	CHECKED	DATE

CLIENT:  
**CO-OPERATIVE**

PROJECT:  
**CO-OP TOWNFOOT, ROTHBURY**

DRAWING TITLE:  
**PROPOSED HIGHWAY IMPROVEMENTS PLAN**

SCALES:  
**1:250 @ A3**

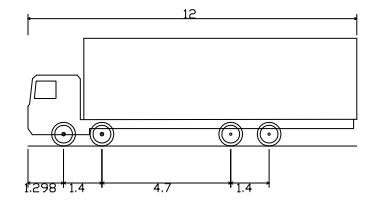
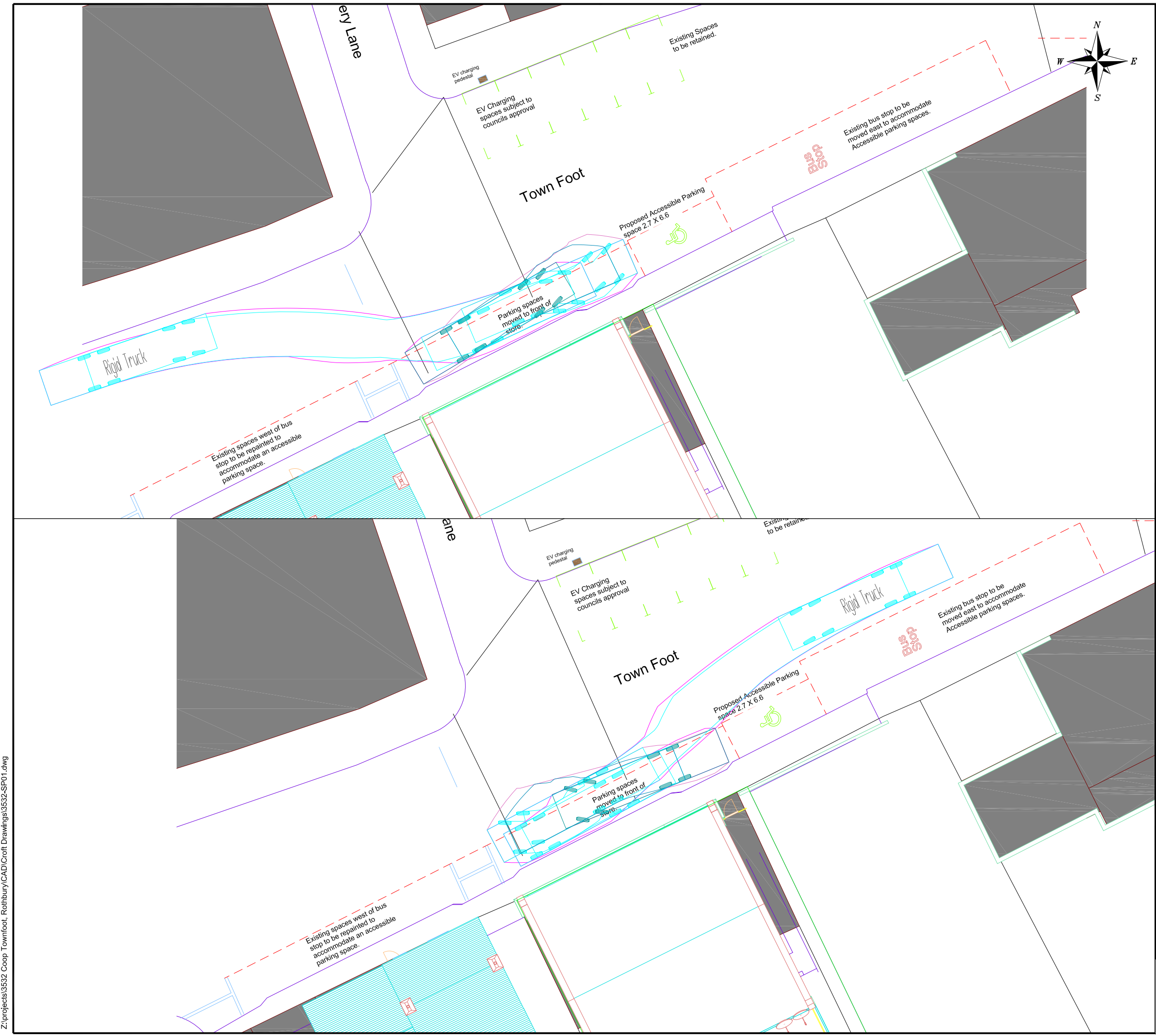
DRAWN:	LB	CHECKED:	TSB	DATE:	JUN 22
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DRAWING NUMBER:	3532-F01	REVISION:	A
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Rigid Truck  
 Overall Length 12.000m  
 Overall Width 2.500m  
 Overall Body Height 3.928m  
 Min Body Ground Clearance 0.412m  
 Track Width 2.471m  
 Lock to lock time 6.00s  
 Kerb to Kerb Turning Radius 11.900m

**PLAN 2**

REV	DETAILS	DRAWN	CHECKED	DATE

CLIENT:  
**CO-OPERATIVE**

PROJECT:  
**CO-OP TOWNFOOT, ROTHBURY**

DRAWING TITLE:  
**SWEPT PATH ANALYSIS**

SCALES:  
**1:250 @ A3**

DRAWN: **HZ**    CHECKED: **TB**    DATE: **JUL 22**

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