

**Planning Services**

South Norfolk House, Cygnet Court,  
Long Stratton, Norwich NR15 2XE

[www.south-norfolk.gov.uk](http://www.south-norfolk.gov.uk)

Email: [planning@s-norfolk.gov.uk](mailto:planning@s-norfolk.gov.uk)

Tel: 01508 533845

Fax: 01508 533625



## Application for Listed Building Consent for alterations, extension or demolition of a listed building

### Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

## Applicant Details

### Name/Company

Title

mr

First name

ian

Surname

inman

Company Name

### Address

Address line 1

Sitting Pritty

Address line 2

The Street

Address line 3

Town/City

Long Stratton

County

norfolk

Country

United Kingdom

Postcode

NR15 2AH

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

to replace 8 windows and 2 doors on the rear of the property. new windows and doors will follow the same shape and size and glass/ frame ratio of current windows and doors. replacements will be solid hard wood frames and slim-line double glazing in accordance to listed building guidelines, and be painted black to follow the current design of the house.  
the new windows will also follow the same design, pattern and specs of 2 previously approved and installed double glazed windows.

Has the development or work already been started without consent?

- Yes  
 No

## Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

Is it an ecclesiastical building?

- Don't know  
 Yes  
 No

## Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes  
 No

## Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- Yes  
 No

## Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- Yes  
 No

## Listed Building Alterations

Do the proposed works include alterations to a listed building?

- Yes  
 No

**If Yes, do the proposed works include**

a) works to the interior of the building?

- Yes  
 No

b) works to the exterior of the building?

- Yes  
 No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- Yes  
 No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- Yes  
 No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

attached with the application are the designs for proposed new windows and doors, also photos of the windows and doors to be replaced as well as photos of recently approved windows at the property.  
nothing in our plans will effect the current format design or character of the building or look to change or alter the historical features of the listing

## Materials

Does the proposed development require any materials to be used?

- Yes  
 No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

**Type:**

Windows

**Existing materials and finishes:**

hardwood, single glazed, black paint

**Proposed materials and finishes:**

hardwood, slim-line double glazed profile, black paint

**Type:**

External doors

**Existing materials and finishes:**

hardwood, single glazed, black paint

**Proposed materials and finishes:**

hardwood, slim-line double glazed profile, black paint

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

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## Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

Yes

No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

The agent

The applicant

Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

ENQ/2023/0247

Date (must be pre-application submission)

24/03/2023

Details of the pre-application advice received

Thank you for your email enquiry regarding replacement windows.

Looking at the windows in the photographs and the existing door ,I have no objection in principle to replacing the windows to the same design as the existing, subject to full details being submitted in a formal application for listed building consent. All the windows look to be 20th century units and therefore do not form part of the more important historic fabric of the listed building. Double glazing could be incorporated into the new units but with historic listed buildings this usually has to be a slim system of the double glazing (narrower gap between the glass) so as not to make the timber frames of the window too thick, giving an uncharacteristic heavy appearance. Any new windows should therefore have much the same proportions in elevation views as the existing windows. If the door in the photo is a rear or side door to be replaced then I would have no objection to having a stable type door subject to agreeing full details in a formal application. All the replacements can be included on the one application, which will need to include scale drawings both in section and elevation of the proposed new windows and door. There is no fee for the application. Once submitted it is usually around 6 to 8 weeks before the application is determined.

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes  
 No

## Ownership Certificates

# Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- Yes  
 No

If No, can you give appropriate notice to all the other owners?

- Yes  
 No

## Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

**Name of Owner:**

\*\*\*\*\* REDACTED \*\*\*\*\*

**House name:**

Sitting Pritty

**Number:**

**Suffix:**

**Address line 1:**

the street

**Address Line 2:**

The Street

**Town/City:**

Long Stratton

**Postcode:**

NR15 2AH

**Date notice served (DD/MM/YYYY):**

14/04/2023

**Person Family Name:**

Person Role

- The Applicant  
 The Agent

Title

mr

First Name

ian

Surname

inman

Declaration Date

14/04/2023

Declaration made

## Declaration

I / We hereby apply for Listed building consent as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

ian inman

Date

18/04/2023