



Householder Application for Planning Permission for works or extension to a dwelling; Listed Building Consent for alterations, extension or demolition of a listed building

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	<input type="text"/>
Suffix	<input type="text"/>
Property Name	<input type="text" value="Meadow Farm"/>
Address Line 1	<input type="text" value="High Street"/>
Address Line 2	<input type="text"/>
Address Line 3	<input type="text" value="Nottinghamshire"/>
Town/city	<input type="text" value="Elkesley"/>
Postcode	<input type="text" value="DN22 8AJ"/>

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
<input type="text" value="468766"/>	<input type="text" value="375607"/>

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposed works

1) To replace non-historic* rotten wooden windows referenced as A, B, C, D & H on the front (south) elevation and I, J, K, L & M on the side (east) elevation as indicated on the attached file named 'Elevations'. The new windows will be to the same visual design with respect to the number, proportions and layout of panes and the opening sashes will be hinged in the same way as the existing windows. They will be made of Accoya wood and glazed with slimline double glazing. The attached file named 'Double glazed unit drawing' gives detail of construction.

2) To repair the historic windows* referenced as E, F & G by cutting out rotten timber and splicing in new timber of the same species.

* The historic and non-historic windows were identified at a site visit on 19th April by Conservation Officer, J Wignall.

Has the work already been started without consent?

Yes

No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

Don't know

Grade I

Grade II*

Grade II

Is it an ecclesiastical building?

Don't know

Yes

No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes

No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes
 No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- Yes
 No

Materials

Does the proposed development require any materials to be used?

- Yes
 No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

Windows

Existing materials and finishes:

Non-historic windows: Deal softwood painted white with black detailing, single glazed Historic windows: Unknown species painted white with black detailing, single glazed

Proposed materials and finishes:

Non-historic windows: Accoya wood painted white with black detailing, slimline double glazed Historic windows: Repaired with same species as original and painted white with black detailing, existing single glazing

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- Yes
 No

If Yes, please state references for the plans, drawings and/or design and access statement

- 1 - Elevations
2 - Double glazed unit drawing

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- Yes
 No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes
 No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- Yes
- No

Parking

Will the proposed works affect existing car parking arrangements?

- Yes
- No

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- Yes
- No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- Yes
- No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
- No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
- No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

Site visit and email

Date (must be pre-application submission)

19/04/2023

Details of the pre-application advice received

Jamie's email of 24th April 2023 states:

- I have had a chance to discuss your proposal with my colleagues;
- In principle we would support the replacement of non-historic windows with replacement casements which are slim-line double-glazed, provided that the material, design, specification, method of opening, method of fixing and finish of any replacement windows is appropriate;
- Having seen the affected windows, and after assessing photos of said windows with my colleagues, I can convey that the majority of the windows you are hoping to replace are non-historic.
- The exception to this are the 3.no windows on the first floor of you property which contain historic fabric (labelled E, F & G on the attached elevational drawings);
- Regarding the replacement of non-historic widows, I would recommend that windows A & B are replaced on a 'like-for-like' basis, with the exception of the existing single-glazed panes, which are to be replaced with slim-line double-glazed panes;
- The design of windows C, D, G & H is non-traditional. As such, I would recommend that these windows are replaced with casements which match windows A & B;
- The proposed works would require listed building consent, as the works would impact upon the building's special architectural and historic interest;
- Provided that the materiality, design, specification, method of opening, method of fixing and finish of any proposed windows is appropriate, then I would not foresee a negative outcome of any such application;
- I have attached a directory to this email which contains a list of qualified contractors, all whom have undertaken works within the district which we consider to be acceptable. Please note that this is not a recommendation of a private company;

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

Yes

No

Is any of the land to which the application relates part of an Agricultural Holding?

Yes

No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

The Applicant

The Agent

Title

Mr

First Name

Norman

Surname

Roper

Declaration Date

05/05/2023

Declaration made

Declaration

I / We hereby apply for Householder planning & listed building consent as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Norman Roper

Date

06/05/2023

