

Your ref:
Our ref: 23/00777/F
Please ask for: Amy Davies
Direct dial: 01553 616879
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr & Mrs P Kent
c/o Mike Hastings Building Design
58 Sluice Road
Denver
Downham Market
King's Lynn
PE38 0DY

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

24 May 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Extension and alterations to bungalow at Rose Bungalow Hubbards Drove
Hilgay Norfolk PE38 0JZ**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. It appears on the floor plan on the north side is showing a window in bedroom 2 but does not appear to be showing on the north elevation.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Amy Davies**

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Ashworth'.

Executive Director
Environment and Planning

