

Your ref:
Our ref: 23/00934/F
Please ask for: Miss Joanne Wren
Direct dial: 01553 616233
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr And Mrs Spencer
c/o Arcadia Architectural
Jason Ess
42 Brow of The Hill
Leziate
Kings Lynn
Norfolk
PE32 1EN

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

23 May 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Construction of single storey extension at Chilver Lodge Chilver House Lane
Bawsey King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. There is a window shown on the side elevation that is not on the floor plans, please amend and resubmit these.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Miss Joanne Wren**

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Ashworth'.

Executive Director
Environment and Planning

