

Tewkesbury Borough Council  
Public Services Centre  
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GL20 5TT

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6 March 2023

Dear Sir / Madam,

**Application for a Certificate of Lawful Development to confirm the existing use at Parton Manor, Parton Road, Churchdown, GL3 2JD as Use Class C3 (Dwelling-house).**

On behalf of my client and applicant, Jane Cook, JLL write to submit an application for a Certificate of Lawful Development to confirm the existing use at Parton Manor, Parton Road, Churchdown, Gloucester, GL3 2JD. Based upon conversations had with the applicant, works commenced on the agricultural building in 1997 and it has been in use as a single dwelling house since 2008. Therefore, under current planning legislation, the building is immune from enforcement action as it has been in use as a single dwelling house for a period of over four years.

A Certificate of Lawful Development is required by the applicant for formal confirmation that its existing C3 use is permitted, given that this use is lawful by virtue of time and the period for enforcement action has now lapsed.

This covering letter provides a list of supplementary documentation that will accompany the application that has been submitted on the Planning Portal.

**Supporting Information**

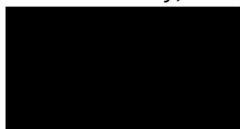
In addition to this Covering Letter, the following plans and documents have been submitted: -

- **Site Location Plan**
- **Photographic Evidence** – dating back to 1997
- **Bill Receipts & Invoices** – dating back to 2001
- **Historic Satellite Imagery** – dating back to 2007
- **Email from Compliance Officer** advising to apply for a Lawful Development Certificate for the building's existing use



We trust that this submission can be registered on the basis of the enclosed information and look forward to receiving confirmation that the submission has been received and validated. In the meantime, should you require any further information or seek clarification on any matter, please do not hesitate to contact me via the details provided.

Yours sincerely,



**Joseph Blick**

Graduate Planner

For and in behalf of Jones Lang LaSalle Limited