

Your ref:
Our ref: 23/00845/F
Please ask for: Mrs Lesley Raby
Direct dial: 01553 616818
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr Matt Sturgeon
c/o Matt Sturgeon
Monkey Puzzle
Nursery Lane
North Wootton
Kings Lynn
PE30 3QB
United Kingdom

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

5 June 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Rear Extension, Roof Works. at 1 Willow Drive Tilney All Saints King's Lynn
Norfolk PE34 4SU**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. As the property lies within an area at risk to flooding, please complete the simplified Matrix and return it. The Matrix can be found at https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/231/flood_risk_information

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully

A handwritten signature in black ink, appearing to read 'G. Hall'.

Executive Director
Environment and Planning

