

Andrew Stevenson Associates
ARCHITECTURAL & BUILDING SURVEYING SERVICES

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AGS/SBD
24th May 2023
Ref Number : 5868 001

Planning Department
Braintree District Council
Causeway House
Bocking End
Braintree
Essex
CM7 9HB

Dear Sirs

RE: DYNES COTTAGE, MILL ROAD, FINCHINGFIELD, ESSEX CM7 4LG

On behalf of our clients, Mr and Mrs Russell, we have pleasure in enclosing the following documents in support of our full planning application for the following works:

- A change of use of the existing detached outbuilding from staff accommodation of Dynes Cottage into 2 no. independent short term holiday lets

Our application comprises:

1. Completed application form for full planning permission
2. Planning Design and Access Statement
3. A fee payment of £924 has been forwarded electronically by the applicants
4. Completed Biodiversity form for minor development
5. Drawing numbers 5868/01 - Location plan
5868/02 - Block plan
5868/03 – Existing ground floor plan
5868/04 – Existing first floor plan
5868/05 - Existing elevations
5868/06 – Proposed ground floor plan
5868/07 – Proposed first floor plan
5868/08 – Proposed elevations

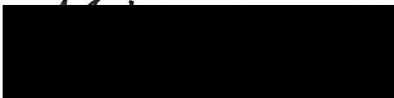
This application follows the original Inspector's decision and Section 106 Agreement for the change of use of the vacant garage into staff accommodation and subsequent planning approval obtained by Mr and Mrs Russell under application number 19/01602/FUL for the change of use of the detached leisure accommodation to become the site's main residential accommodation and conversion of Dynes Cottage into 2 no. short term holiday lets with associated landscaping. Works under this approval have been materially commenced and, in essence, completed.

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Due to the success of the leisure facility and the change of circumstance regarding the need for staff accommodation, the applicants would like to extend the tourism element of the site to include the accommodation previously used as staff accommodation for this facility. All as explained in greater detail in the planning statement included within the application papers.

Please feel free to contact us, at any time, if any aspect of the application is unclear or if any matters are raised that prohibit the scheme being placed before either your development control committee or senior officer with a positive and supportive recommendation.

Yours sincerely

A black rectangular redaction box covering the signature of Andrew Stevenson.

Andrew Stevenson

Encs