

Our Ref : 23/0700/HOUS  
Contact : Anita Morgan  
Email : [planning@n-kesteven.gov.uk](mailto:planning@n-kesteven.gov.uk)

Mr Tom Barbour  
Parish Clerk  
Dunston Parish Council  
Harefield House  
46 Back Lane  
Dunston  
Lincoln  
LN4 2EH

27th June 2023

Dear Mr Tom Barbour

**Notification of Receipt of Planning Application**  
**Planning Application Reference: 23/0700/HOUS**  
**Proposal: Erection of replacement conservatory, replacement windows and loft conversion.**  
**Location: 1 Back Lane Dunston Lincoln Lincolnshire LN4 2EH**

The above planning application has been received by the District Council on 26th June 2023,

The application can be viewed online at [www.n-kesteven.gov.uk/planningonline](http://www.n-kesteven.gov.uk/planningonline), enter the planning application reference in to the search box. Any comments which your Council wish to make must be received by the District Council by **July 21st, 2023** otherwise they may not be taken into account because of the time-scales in which we have to operate.

You can make comment on the application via Planning Online, simply log in to your account and the comments will automatically come to us. Or alternatively you can email your comments to [planning@n-kesteven.gov.uk](mailto:planning@n-kesteven.gov.uk).

The initial assessment is that the application will be decided under delegated powers by the Head of Planning, Economic and Cultural Services. This will be subject, however, to further consideration following the receipt of the comments of your Council. Should it be decided that the application will need to be referred to a Planning Committee for determination then you will be notified.

The Council promotes applicants to engage in pre-application discussions with the Planning Department prior to a planning application being formally submitted. This is to allow for the early identification of relevant issues and to ensure that the correct level of information submitted in connection with a proposal etc.

The planning application forms will indicate whether any such pre-application discussions have taken place with the Council. However, it must be stressed that any opinions expressed are those by a Planning Officer and do not prejudice any future consideration of a formal planning application by the Council, including a decision taken by the Planning Committee.

The consideration of a planning application requires a full and detailed appraisal of the proposal and including consideration of comments from neighbours, Parish/Town Councils, elected representatives and technical bodies, and which may alter the views originally expressed.

Yours faithfully  
Planning Services