

Our Ref: 23/02280/HFUL
Your Ref: 2,4 & 6 Church Way

26 June 2023



Mr Jake Wybranski
AC Architects Cambridge Ltd
33 - 35 Victoria Road
Cambridge
CB4 3BW

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

www.scams.gov.uk | www.cambridge.gov.uk

Dear Mr Wybranski

South Cambridgeshire District Council Application for Planning Permission

Proposal: Unification of Nos 4 and 6 Church Way into one single dwelling together with internal alterations, replacement of external chimney stack flashing with lead flashing. External works to remove boundary fence between No 4 and 6, removal of dilapidated sheds and new single shed.

Site address: 6 Church Way Haslingfield Cambridgeshire CB23 1JR

Your client: Mrs Karen French

I have checked the above application received on 16 June 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

0. A householder application only permits work to a single dwelling, as the work involves the unification of two dwellings into one and effectively a change of use these cannot be done using a householder planning application. Please therefore submit a full planning application form and the balance of fees due, that being £256 (Total fee £462), this additional fee by calling 01954 713 000 to make a card payment by telephone. When calling select option 5 for Planning and then hold for an adviser. Please quote the full planning reference number shown at the top of this letter.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above.

Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 10 July 2023 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Ian Papworth
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713406