

**Planning Section**

North Norfolk District Council  
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Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or  
 Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**Tree Location**

Please provide the address of the site where the tree(s) stands (full address if possible)

Number Suffix 

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

## Applicant Details

### Name/Company

Title

Mr

First name

Toby

Surname

Kemble

Company Name

### Address

Address line 1

Unicorn House Norwich Road

Address line 2

Address line 3

Town/City

Great Snoring

County

Norfolk

Country

Postcode

NR21 0HR

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

**Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?**

- Yes  
 No

**Are you wishing to carry out works to tree(s) in a conservation area?**

- Yes  
 No

**Documents and plans (for any tree)**

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- Yes  
 No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

to follow

## Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

The tree in question is a Plane tree, situated on the roadside, within my garden. It is approximately 12m from my house and 4m from the Little Snoring to Little Walsingham Road. Sketch map from Google Earth attached. The tree is diseased. I emailed the tree officer Imogen Mole with details but have not heard back. Further reading would suggest it is suffering from Phytophthora Root Death, but I am no expert. A tree Surgeon (Jon Court) from Norfolk Tree Services has advised removal but said I needed to check first as it is in a conservation area, hence my original email to Imogen Mole. I am concerned for the following reasons:-

- 1 It has 25% decay at the base due to an old wound from a previously failed trunk that has active rot in it.
- 2 The tree is leaning towards the house and road and due to the decay on the root buttress the level of risk is higher and the target factors are increased.
- 3 If the tree failed it would probably fall towards the road and house.
- 4 The trunk and branches have old but severe stress fractures over the entirety of the tree showing the tree is dryer than it should be and much less flexible than its natural structure is meant to be. This raises the risk factors due to the tree not being able to flex, risking failure from the decaying buttress
- 5 The tree does not sway in the wind but rocks at the base due to being so dry. It was previously protected by another tree which was removed because of storm damage.
- 6 Each year for the last 3 years the tree has had die back on the tips showing it is not 100% healthy. This year it has drastically deteriorated, with the die back affecting 60%+ of the tree.
- 7 We have had a tree surgeon (Jon Court, Norfolk Tree Services) try to correct the tree for the last few years and whilst he says the wounds have started to show signs of healing, they will not fully recover and the structure of the tree will remain compromised.
- 8 He has advised that we need to let our insurance company know as this is something that has changed regarding the risk they are taking compared with when they first insured it.

Since we moved to Great Snoring 25 years ago, we have planted many trees in our garden and field, and whilst it would be sad to lose this tree, it would be infinitely worse should it come down in a storm and either land on the house/road or a person.

I have attached an old photo from Google Earth, which shows it when it was healthy and some photos of it now.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

### Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - marking all trees on the plan, but only numbering those to which you want to carry out work
  - showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

### Tree Ownership

Is the applicant the owner of the tree(s)?

- Yes  
 No

### Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**

- (a) a member of staff**  
**(b) an elected member**  
**(c) related to a member of staff**  
**(d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes  
 No

### Declaration

I / We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

- I / We agree to the outlined declaration

Signed

Toby Kemble

Date

09/07/2023