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E124/3.1.1/WODC-02

Issued via the Planning Portal, ref PP-12234637

24 July 2023

Planning and Strategic Housing  
West Oxfordshire District Council  
Council Offices  
Elmfield  
New Yatt Road  
Witney  
Oxfordshire  
OX28 1PB

Dear Sir/Madam,

**Midway, Lancott Lane, Brighthampton, OX29 7QJ**  
**PLANNING APPLICATION**

With reference to the above site, and on behalf of our clients Mr & Mrs Ward, we write to submit a planning application for alterations and extension to the Grade 2 Listed property Midway, Lancott Lane, Brighthampton, Oxfordshire, OX29 7QJ.

Accompanying this planning application is the following documentation:

**FORMS**

Planning application form duly completed.

**DESIGN AND ACCESS STATEMENT**

**PLANNING STATEMENT**

**ECOLOGICAL ASSESSMENT**

**HERITAGE STATEMENT**

**SUSTAINABILITY STATEMENT**

**DRAWINGS**

E01	Rev B	Existing Plans and Elevations	1:100 @ A1
(including)		Location Plan	1:1250 @ A1
PA01	Rev B	Proposed Plans and Elevations	1:100 @ A1
(including)		Proposed Block Plan	1:500 @ A1
PA02	Rev A	Proposed Window and Door Details	1:20

**FEE**

The submission has been made online via the Planning Portal (ref: PP-12234637) together with the requisite planning application fee of £206 (excluding service charge).

I trust the above and enclosures provide ample information. However, if you require any additional details, please do not hesitate to contact us.

Yours faithfully,



Lucy Helliwell  
For Hay Associates Ltd