

Our Ref: 23/02853/FUL
Your Ref: unit 15-16 Road Farm

31 July 2023



Mr Lee Barresi
Ciderincider
Unit 15-16 Road Farm
Ermine Street
Shingay Cum Wendy
SG8 0AA

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

www.scams.gov.uk | www.cambridge.gov.uk

Dear Mr Barresi

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Change of use to retail.

Site address: Road Farm Ermine Street Shingay Cum Wendy Cambridgeshire

I have checked the above application received on 24 July 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Please provide a location plan. Please ensure this is at a scale of 1:1250/1:2500 with 2 named roads, the site outlined in red and any adjoining land owned by the applicant outlined in blue, access to site, visibility splays, landscaping and car parking & open areas around buildings.

For an example of an acceptable location plan, please see:
https://ecab.planningportal.co.uk/uploads/1app/maps_plans_and_planning_apps.pdf

2. Please provide existing elevations. Please ensure these are at a scale of 1:50/1:100, show all sides including blank elevations.
3. Please clarify whether the floor plans are existing or proposed.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your application.

If the above has not been received before 14 August 2023 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Mrs Keeren Wesbroom
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713207