

Our Ref: 23/0886/TTCA  
Your Ref: HFH 20 Chishill Road Heydon

15 August 2023



Fay Dutton  
20 Chishill Road  
Heydon  
SG8 8PW

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

[www.scambs.gov.uk](http://www.scambs.gov.uk) | [www.cambridge.gov.uk](http://www.cambridge.gov.uk)

Dear Sir/Madam  
Dutton

**South Cambridgeshire District Council**  
**Application for Works to Trees in a Conservation Area**

Proposal: T1 Holm Oak Crown lift to 2.5 metres from ground level, clear out dead wood, reduce crown by 2 - 3 metres  
T2 Robinia Crown lift to clear shed by 2 metres, remove dead wood over 20mm in diameter  
T2a Group of 4 Cypress conifers  
T3 Oak Crown lift to 2 metres

We have since separated what was the stable block annex to No 20 and converted it into a 3 bed bungalow, and the oak tree T3 is now in our neighbours' driveway at No 18 Chishill Road. We have informed them.

There are also some more conifers at corner of our plot adjacent to the shared driveway to Nos 18 and 16 which are overhanging their driveway which Mercer trees will lift and reduce the crowns - these are all under 75mm circumference at 1.5 m.

Photos of the Robinia and conifers are attached as a pdf showing the trees from the garden and from the road including the drive way to Nos 16 and 18 Chishill Road.

Site address: 20 Chishill Road Heydon Cambridgeshire SG8 8PW

I have checked the above application received on 14 August 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

**What you need to do**

The following item(s) need your attention:

0. Does not appear to clearly identify or specify all the tree works. With regard to item T2a on your application 4 x conifers it is difficult to decipher which trees require the work based on the information provided. In addition your proposal does not indicate the extent of work required on the conifers - please state in metres the reduction or

clearance required.

We are forwarding a new plan for you to plot all the trees which require work, the present plan is unclear.

Your proposal refers to the location of T3 in the driveway of 18 - please confirm ownership of T3 ie on whose land does the trunk stand?

In addition 3 other conifers are mentioned which appear from your plan to require work, again, are these in your ownership? and what is the extent of work required?

<https://www.scambs.gov.uk/planning/natural-historic-and-built-environment/natural-environment/trees-hedgerows/invalid-tree-work-notifications-and-applications/#A7>

If you are providing revised or additional documents please can you email them to [planning@greatercambridgeplanning.org](mailto:planning@greatercambridgeplanning.org) quoting your planning reference number.

**A decision on your application will be delayed**

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your application.

If the above has not been received before 30 August 2023 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours faithfully

Jan Ashley-Fenn  
Technical Support Officer

Email: [Planning@greatercambridgeplanning.org](mailto:Planning@greatercambridgeplanning.org)  
Direct dial: