

Your ref:
Our ref: 23/00577/F
Please ask for: Miss Joanne Wren
Direct dial: 01553 616233
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Shouldham Bowls Club
c/o Reeve Design Ltd
Mr Liam Reeve
The Nest
32 Mill Road
Wiggenhall St Mary Magdalen
Norfolk
PE34 3BZ

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

28 March 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **New rear extension to form multi use area, internal alterations to form accessible w/c and change of window openings to bowling green side at Shouldham Bowls Club Fairstead Drove Shouldham King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. You have applied for a fee exemption by ticking that 'the proposal is for provision of means of access for disabled persons to public buildings'. Unfortunately this exemption does not apply to extensions to buildings, therefore you will need to pay the fee of £924. If you change the applicant to the Parish Council and sign the correct ownership certificate, the fee will be half priced.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Miss Joanne Wren**

Yours faithfully

A handwritten signature in black ink, appearing to read 'G. Hall'.

Executive Director
Environment and Planning

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

