

Your ref:
Our ref: 23/01499/F
Please ask for: Miss Sandra Homcenko
Direct dial: 01553 616824
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr N And Mrs N Gaskins
c/o John Stephenson
Ashby House
194 Broomhill
Downham Market
Norfolk
PE38 9QY

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

15 August 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Single storey extension to dwelling at Glenmoray 121 Main Road West Winch King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Fee payable is £206.00, you can pay in following ways:

1. Telephone: 01553 616824 and pay by debit or credit card
2. BACS: Account number: 00148342. Sort Code: 20-17-68
3. Send a Cheque made payable to "BCKLWN Direct Credits"
4. Web: <https://ip.e-paycapita.com/AIP/itemSelectionPage.do?link=showItemSelectionPage>

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Please quote Planning Reference Number upon any payment.

2. The red line on the location plan is incomplete, if the site is too large for scale 1:1250 then we also accept plans to scale of 1:2500 or 1:5000.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Miss Sandra Homcenko**

Yours faithfully

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

Executive Director
Environment and Planning

