

Planning Services

Basildon Borough Council
The Basildon Centre, St Martin's Square, Basildon, Essex, SS14 1DL

Email: planning@basildon.gov.uk Telephone: 01268 533333 www.basildon.gov.uk

Creating Opportunity, Improving Lives

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location	
Disclaimer: We can only make recommendation	ons based on the answers given in the questions.
If you cannot provide a postcode, the description help locate the site - for example "field to the N	on of site location must be completed. Please provide the most accurate site description you can, to lorth of the Post Office".
Number	
Suffix	
Property Name	
Myrtle Cottage	
Address Line 1	
Cornwall Road	
Address Line 2	
Bowers Gifford	
Address Line 3	
Essex	
Town/city	
Basildon	
Postcode	
SS13 2JZ	
Description of site location mus	t be completed if postcode is not known:
Easting (x)	Northing (y)
575709	189365
Description	

Applicant Details
Name/Company
Title
Mrs
First name
Carol
Surname
Scrivener
Company Name
Address
Address line 1
Myrtle Cottage Cornwall Road
Address line 2
Bowers Gifford
Address line 3
Town/City
Basildon
County
Essex
Country
Postcode
SS13 2JZ
Are you an agent acting on behalf of the applicant?
○ No
Contact Details
Primary number

Secondary number	
Fax number	
Email address	
***** REDACTED ******	
Agent Details	
Name/Company	
Title	
Mr	
First name	
Richard	
Surname	
Bailey	
Company Name	
RJB Architect Ltd	
Address	
Address line 1	
146 Main Road	
Address line 2	
Address line 3	
Town/City	
Danbury	
County	
Country	
Postcode	
CM3 4DT	

Contact Details	
Primary number	
**** REDACTED *****	
Secondary number	
Fax number	
Email address	
**** REDACTED *****	
Description of Duomass of Wester	
Description of Proposed Works Please describe the proposed works	
riease describe the proposed works	
Single storey side extensions. Replace conservatory.	
replace conservatory.	
Has the work already been started without consent?	
○ Yes ⊙ No	
0.11	
Materials	
Materials Does the proposed development require any materials to be used externally?	
Does the proposed development require any materials to be used externally? ⊘ Yes	
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material)
Type: Walls Existing materials and finishes: Render Brick Proposed materials and finishes: Brick
Type: Roof Existing materials and finishes:
Tiles Felt Polycarbonate Proposed materials and finishes: Tiles Single ply membrane
Type: Windows Existing materials and finishes: White Proposed materials and finishes: White
Type: Doors Existing materials and finishes: White Proposed materials and finishes: White
Are you supplying additional information on submitted plans, drawings or a design and access statement? ○ Yes ○ No
Trees and Hedges Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development? ○ Yes ○ No Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ○ Yes
⊗ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each

Pedestrian and Vehicle Access, Roads and Rights of Way
Is a new or altered vehicle access proposed to or from the public highway?
○ Yes⊙ No
Is a new or altered pedestrian access proposed to or from the public highway?
○ Yes⊙ No
Do the proposals require any diversions, extinguishment and/or creation of public rights of way?
○ Yes ⊙ No
Parking
Will the proposed works affect existing car parking arrangements?
○ Yes ⊙ No
Site Visit
Can the site be seen from a public road, public footpath, bridleway or other public land?
○Yes
⊗ No
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?
○ The agent⊙ The applicant
Other person
Pre-application Advice
Has assistance or prior advice been sought from the local authority about this application?
○ Yes ⊙ No
Authority Employee/Member
With respect to the Authority, is the applicant and/or agent one of the following: (a) a member of staff
(b) an elected member
(c) related to a member of staff (d) related to an elected member
It is an important principle of decision-making that the process is open and transparent.
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.
considered the facts, would consider that there was bids on the part of the decision-maker in the Local Fighthing Authority.

Do any of the above statements apply?
○ Yes
⊙ No
Ownership Certificates and Agricultural Land Declaration
Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)
Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.
Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days? Yes No
ls any of the land to which the application relates part of an Agricultural Holding? ○ Yes ⊙ No
Certificate Of Ownership - Certificate A
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**
* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.
NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.
Person Role
○ The Applicant ⊙ The Agent
Title
Mr
First Name
Richard
Surname
Bailey
Declaration Date
11/09/2023
☑ Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of

a public register and on the authority's website; - Our system will automatically generate and send you emails in regard to the submission of this application.
☑I / We agree to the outlined declaration
Signed
Richard Bailey
Date
11/09/2023