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You are advised to read the accompanying guidance notes and per-question help text.

If you would rather make this application online, you can do so on our website: https://www.planningportal.co.uk/apply

# **Application for Planning Permission**

Town and Country Planning Act 1990 (as amended)

### **Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

### Local Planning Authority details:

### **Publication on Local Planning Authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applic	ant Name	e and Address		) 2. Agent Name and Address				
Title:	Mr	First name:		Title:	Mr	First name:	David	
Last name:	Sutherla	nd		Last name:	Handley	1		
Company (optional):				Company (optional):	Georg	e F. White		
Unit:		House number:	House suffix:	Unit:		House number:	House suffix:	
House name:				House name:				
Address 1:	C/O the a	agent		Address 1:	Dean	Street Arch		
Address 2:	N/A			Address 2:	22 D	ean Street		
Address 3:	N/A			Address 3:				
Town:				Town:	Newcas	tle		
County:	N/A			County:				
Country:				Country:	United k	Kingdom		
Postcode:				Postcode:	NE1 1P	G	]	

	ption of the Proposal								
Please describe the proposed development, including any change of use:           Demolition of existing building for erection of 2no. residential units.									
	ding, work or change of use already started?	Yes	X No	_					
If Yes, please started (DD/	e state the date when building, work or use were /MM/YYYY):			(date must be pre-application submission)					
Has the buil	ding, work or change of use been completed?	Yes	No						
	e state the date when the building, work or se was completed (DD/MM/YYYY):			date must be pre-application submission)					
	umber of permission in principle being relied on etails consent applications only):			]					
(within the r	sal for public service infrastructure development neaning of article 2 of S.I. 2015/595 as amended by .I. 746/2021)?	Yes	No						
A Site Ac	Idress Details	5 Pre-	application	Advice					
	de the full postal address of the application site.	Has assis	tance or prior a	dvice been sought from the local					
Unit:	House House number: Suffix:		about this app	Yes X No					
House name:	Womens Institute Building	you were	given. (This wi	the following information about the advice ill help the authority to deal with this					
Address 1:		Please tic		itact details are not					
Address 2: Address 3:		Officer n		ete as much as possible:					
Town:	High Newton-by-the- Sea		ame.						
County:		Reference	:e:						
Postcode (optional):	NE66 2EN		Data (I						
(must be co	of location or a grid reference. mpleted if postcode is not known):	(must be	pre-application	DD/MM/YYYY): n submission)					
J	423696 Northing: 625196	Details o	f pre-application	on advice received?					
Description	:								
Former	Womens Institute Building								

6. Pedestrian and Vehicle Access, Road	ds and Righ	ts of Way	7. Waste Storage and Collection
Is a new or altered vehicle access proposed to or from the public highway?	Yes	X No	Do the plans incorporate areas to store and aid the collection of waste? X Yes No
ls a new or altered pedestrian access proposed to or from			If Yes, please provide details:
the public highway?	Yes	X No	See supplementary planning documents
Are there any new public roads to be provided within the site?	Yes	X No	
Are there any new public rights of way to be provided within or adjacent to the site?	Yes	X No	
Do the proposals require any diversions /extinguishments and/or creation of rights of way?	Yes	X No	Have arrangements been made for the separate storage and collection of recyclable waste? X Yes No
If you answered Yes to any of the above que details on your plans/drawings and state th			If Yes, please provide details:
(s)/drawings(s)			See supplementary planning documents
		)	
	enough that	a fair-minde	en and transparent. For the purposes of this question, "related to" ed and informed observer, having considered the facts, would local planning authority.
Do any of the following statements apply to	you and/or a	agent?	(a) a member of staff (b) an elected member
			<ul><li>(c) related to a member of staff</li><li>(d) related to an elected member</li></ul>
If Yes, please provide details of their name,	role and how	you are rela	ted to them.

<b>9. Materials</b> If applicable, please stat	te what materials are to be used externally. Include	e type, colour and name for each material:		
	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	Concrete	Natural stone outer leaf. Vertical timber cladding on north elevation.		
Roof	Corrugated Iron Sheeting	Natural slate roof finish		
Windows		Timber window with painted finish		
Doors				
Boundary treatments (e.g. fences, walls)				
Vehicle access and hard-standing				
Lighting				
Others (please specify)				
	itional information on submitted plan(s)/drawing(s			No
	rences for the plan(s)/drawing(s)/design and access ementary planning documents	s statement:		

# 10. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

	• • •		
Type of Vehicle	Total Existing	Total proposed (including spaces retained)	Difference in spaces
Cars	0	4	
Light goods vehicles/ public carrier vehicles			
Motorcycles			
Disability spaces			
Cycle spaces			
Other (e.g. Bus)			
Other (e.g. Bus)			

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
X Mains sewer Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
Septic tank Other	Yes X No
Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.
Are you proposing to connect to the existing drainage system? X Yes No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?
If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):	Will the proposal increasethe flood risk elsewhere?YesXNo
	How will surface water be disposed of?
See supplementary planning documents	Sustainable drainage system Existing watercourse
occ supplementary planning documents	Soakaway Pond/lake
	X Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use
	Please describe the current use of the site:
To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological	Vacants Womens Institute Building
conservation features may be present or nearby and whether	
they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable	
likelihood of the following being affected adversely or conserved	Is the site currently vacant? X Yes No
and enhanced within the application site, or on land adjacent to or near the application site?	If Yes, please describe the last use of the site:
	Womens Institute Building
a) Protected and priority species:	
Yes, on the development site	
Yes, on land adjacent to or near the proposed development X No	When did this use end (if known)?
b) Designated sites, important habitats or other biodiversity	(date where known may be approximate)
features:	Does the proposal involve any of the following? If yes, you will need to submit an appropriate contamination assessment with your application.
Yes, on land adjacent to or near the proposed development	
X No	Land which is known to be contaminated? Yes X No
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site? Yes X No
Yes, on the development site	A proposed use that would
Yes, on land adjacent to or near the proposed development	be particularly vulnerable to the presence of contamination? X Yes No
X No	
15. Trees and Hedges	16. Trade Effluent
Are there trees or hedges on the	Does the proposal involve the need to
proposed development site? X Yes No	dispose of trade effluents or waste? Yes X No
And/or: Are there trees or hedges on land adjacent to the	If Yes, please describe the nature, volume and means of disposal
proposed development site that could influence the development or might be important as part	of trade effluents or waste
of the local landscape character? Yes X No If Yes to either or both of the above, you may need to provide a full	
Tree Survey, at the discretion of your local planning authority. If a	
Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning	
authority should make clear on its website what the survey should	
contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.	

<b>17. Residential Un</b> Does your proposal in If Yes, please complete	clude th	ie gai	n, los	s or cl	nange	of use of	resider low:	tial units? 🛛 Yes		١o					
	Propos	sed I	lous	ing					Existi	ing H	lous	ing			
Market	Not			per of	Bedro	ooms	Total	Market	Not		Num	per of	Bedro	ooms	Total
Housing	known	1	2	3	4+	Unknown		Housing	known	1	2	3	4+	Unknown	
Houses				Х			2	Houses							а
Flats/maisonettes							Ь	Flats/maisonettes							Ь
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		Tot	als (a	i + b +	- c + d	+ e + f) =	A			Tot	t <b>als</b> (a	+ b +	c + d	+ e + f) =	F
Social, Affordable or Intermediate	Not		Numl	per of	Bedro	ooms	Total	Social, Affordable or Intermediate	Not		Num	per of	Bedro	ooms	Total
Rent	known	1	2	3	4+	Unknown		Rent	known	1	2	3	4+	Unknown	
Houses							а	Houses							а
Flats/maisonettes							b	Flats/maisonettes							Ь
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		Tot	als (d	+ b +	- c + d	+ e + f) =	В		<b>Totals</b> $(a + b + c + d + e + f) =$			G			
Affordable Home Ownership	Not known	1	1	per of	Bedro		Total	Affordable Home Ownership	Not known	1	Num	per of 3			Total
Houses		1	2	3	4+	Unknown	a	Houses		1	2	3	4+	Unknown	а
Flats/maisonettes							b	Flats/maisonettes							b
Sheltered housing							C	Sheltered housing							C
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							e	Cluster flats							e
Other							f	Other							f
		Tot	als (a	1 1 + b +	- c + d	+e+f) =	C			Tot	tals (a	+ b +	c + d	+ e + f) =	H
	Nat		Num	her of	Bedro	oms	Total		Net		Num				Total
Starter Homes	Not known	1	2	3	4+	Unknown		Starter Homes	Not known	1	2	3	-	Unknown	Total
Houses							а	Houses							a
Flats/maisonettes							Ь	Flats/maisonettes							Ь
Bedsit/studios							С	Bedsit/studios							С
Other							d	Other							d
			То	tals (	a + b ·	+ c + d) =	D				То	tals (	a + b ·	+ c + d) =	1
Self Build and Custom Build	Not known	1	Numl 2	oer of 3	Bedro	ooms Unknown	Total	Self Build and Custom Build	Not known	1	Numł 2	per of 3		ooms Unknown	Total
Houses		•		5			а	Houses		•					а
Flats/maisonettes							Ь	Flats/maisonettes							Ь
Bedsit/studios							С	Bedsit/studios							С
Other							d	Other							d
<b>Totals</b> $(a + b + c + d) = E$ <b>Totals</b> $(a + b + c + d) = E$						+ c + d) =	J								
Total proposed residential units $(A + B + C + D + E) = 2$ Total existing residential units $(F + G + H + I + J) = 1$															
TOTAL NET GAIN or	LOSS o	f RES		TIAL		S (Propos	ed Hou	ising Grand Total - Exi	sting Ho	ousin	g Gra	nd To	otal):	2	

ECAB 2021

18. All	18. All Types of Development: Non-residential Floorspace									
			-	n or change of u		-		No		
lf you	If you have answered Yes to the question above please add details in the following table:									
Us	se class/type	of use	Not applicable	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)		Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following development (square metres)		
A1	Sh	ops								
		able area:								
A2	Financ professior	cial and nal services								
A3	Restaurant	ts and cafes								
A4	Drinking est	tablishment	s 🗌							
A5	Hot food	takeaways								
B1 (a)		er than A2)								
B1 (b)		rch and opment								
B1 (c)	Light ir	ndustrial								
B2	General	industrial								
B8	-	distribution								
C1		nd halls of lence								
C2		institutions								
D1		sidential utions								
D2	Assembly	and leisure								
OTHER	X									
Please Specify	Women Building	s Institute		142 sqm	142 sqm					
		otal								
In add	dition, for ho	tels, residen	tial ins	titutions and hos	tels, please ad	ditionally ind	licate the loss or gain of	rooms		
Use class	Type of use	Not applicable	Existir	ng rooms to be lo of use or demo	ost by change olition	Total room ch	s proposed (including anges of use)	Net additional rooms		
C1	Hotels	X					<u> </u>			
	Residential Institutions	X								
OTHER	monutions									
Please Specify										
Ë	ployment									
			formati	ion regarding en	nplovees:					
				Full-time		time		al full-time		
Exi	isting employ	yees						quivalent		
	posed emplo									
		ning			1					
	<b>20. Hours of Opening</b> If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:									
	Lice Menday to Friday Saturday Sunday and Net known									
	Bank Holidays Not known									
21. Site	21. Site Area									
	ate the site a	rea in hecta	res (ha)	0.05						

22. Industrial or Commercial Proce	sses	and Machinery						
Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:								
Is the proposal a waste management development? Yes X No								
If the answer is Yes, please complete the following table:								
	Not applicable	The total capacity of the void in cubic including engineering surcharge and m allowance for cover or restoration mat tonnes if solid waste or litres if liquid	aking no erial (or					
Inert landfill								
Non-hazardous landfill								
Hazardous landfill								
Energy from waste incineration								
Other incineration								
Landfill gas generation plant								
Pyrolysis/gasification								
Metal recycling site								
Transfer stations								
Material recovery/recycling facilities (MRFs)								
Household civic amenity sites								
Open windrow composting								
In-vessel composting								
Anaerobic digestion								
Any combined mechanical, biological and/ or thermal treatment (MBT)								
Sewage treatment works								
Other treatment								
Recycling facilities construction, demolition and excavation waste								
Storage of waste								
Other waste management								
Other developments								
Please provide the maximum annual operat	ional	hroughput of the following waste stream	15:					
Municipal								
Construction, demolition and e		tion						
Commercial and industr	rial							
Hazardous If this is a landfill application you will need to planning authority should make clear what	o pro inforr	vide further information before your appl nation it requires on its website.	ication can be determined. Your waste					
23. Hazardous Substances								
Does the proposal involve the use or storage the following materials in the quantities stat	ed be	Iow? Yes No X N	ot applicable					
If Yes, please provide the amount of each su								
Acrylonitrile (tonnes)     Ethylene oxide (tonnes)     Phosgene (tonnes)								
Ammonia (tonnes)	Hydı	ogen cyanide (tonnes)	Sulphur dioxide (tonnes)					
Bromine (tonnes)	Bromine (tonnes) Liquid oxygen (tonnes) Flour (tonnes)							
Chlorine (tonnes)	quid p	etroleum gas (tonnes)	Refined white sugar (tonnes)					
Other:		Other:						
Amount (tonnes):		Amount (tonnes):						
			ECAB 2021					

#### 24. Ownership Certificates and Agricultural Land Declaration

### One Certificate A, B, C, or D, must be completed with this application form

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A** 

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the

owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

# NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
	D. Handley	05/09/2023

#### CERTIFICATE OF OWNERSHIP - CERTIFICATE B

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14** I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates.

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant'	' has the meaning give	n in section 65(8)	of the Town and	Country Planning A	lct 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served
Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

24. Ownership Certificates and Agricultural Land Declaration (continued) CERTIFICATE OF OWNERSHIP - CERTIFICATE C						
<ul> <li>Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14</li> <li>I certify/ The applicant certifies that:         <ul> <li>Neither Certificate A or B can be issued for this application</li> <li>All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.</li> <li>* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.</li> <li>** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990</li> </ul> </li> </ul>						
The steps taken were:						
Name of Owner / Agricultural Tenant	Address	Da	te Notice Served			
Notice of the application has been published in the following newspaper (circulating in the area where the land is situated): On the following date (which must not be earlier than 21 days before the date of the application):						
Signed - Applicant:	Or signed - Agent:	Da	te (DD/MM/YYYY):			
CERTIFICATE OF OWNERSHIP - CERTIFICATE D Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Certificate A cannot be issued for this application All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so. * "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.						
** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were:						
Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):		On the following date (which must not be earlier than 21 days before the date of the application):				
Signed - Applicant:	Or signed - Agent:	Dat	e (DD/MM/YYYY):			

25. Planning Application Requiremen	ts - Checklist							
Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.								
The original and 3 copies* of a completed and dated application form: The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:		The correct fee:						
		The original and 3 copies* of a design and access statement, if required (see help text and guidance notes for details): The original and 3 copies* of a fire statement, if required						
The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application		(see help text and guidance notes for details): The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):						
*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options. Plans can be bought from one of the Planning Portal's accredited suppliers: https://www.planningportal.co.uk/buyaplanningmap								
<b>26. Declaration</b> I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.								
Signed - Applicant:	Or signed - Agent:		Date (DD/MM/YY	YY):				
	D. Handley		05/09/2023	(date cannot be pre-application)				
27. Applicant Contact Details		28. Agent Contact D	Details					
Telephone numbers								
Country code: National number:	Extension number:	Telephone numbers  Country code: National number:  Country code: National number:						
Country code: Mobile number (optional):		Country code:       Mobile number (optional):         07968 059518						
Country code: Fax number (optional):		Country code: Fax number (optional):						
Email address (optional):		Email address (optional):						
davidhandley@georgefwhite.co.uk								

29. Site Visit				
Can the site be seen from a public road, public footpath, bridleway or other public land?		X Yes	No	
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? ( <i>Please select only one</i> )	x Agent	Applicant	Other (if different from the agent/applicant's details)	
If Other has been selected, please provide:			5 11	
Contact name: Telephone n		nber:		
David Handley 07968		968 059518		
Email address: davidhandley@georgefwhite.co.uk				