

Your ref:  
Our ref: 23/01603/F  
Please ask for: Mrs Lesley Raby  
Direct dial: 01553 616818  
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of  
**King's Lynn &  
West Norfolk**



Mr and Mrs D Chapman  
c/o Jonathan W Burton Architectural Design  
Mr Jonathan Burton  
12 Park Road  
Dereham  
Norfolk  
NR19 2BT  
United Kingdom

**Geoff Hall**  
Executive Director

**Stuart Ashworth**  
Assistant Director Environment and Planning

12 September 2023

Dear Sir or Madam

### **TOWN AND COUNTRY PLANNING ACT 1990**

Details: **Proposed Single Storey Extension to Rear to provide accommodation for disabled son at 21 The Broadlands The Street Syderstone KINGS LYNN Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. As the property lies within an area at risk to flooding, please complete the simplified Matrix and return it. The Matrix can be found at [https://www.west-norfolk.gov.uk/info/20173/information\\_for\\_planning\\_agents/231/flood\\_risk\\_information](https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/231/flood_risk_information)
2. Provide the existing and proposed roof plans.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Ashworth'.

Executive Director  
Environment and Planning

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX  
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DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

