

Our Ref: 23/03716/FUL
Your Ref: Full Planning Change of Use

4 October 2023



GREATER CAMBRIDGE
SHARED PLANNING

Mr Stuart Tunstall
5a Green End
Comberton
CB23 7DY

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

www.scambs.gov.uk | www.cambridge.gov.uk

Dear Mr Tunstall

South Cambridgeshire District Council Application for Planning Permission

Proposal: Change of use of number 5 Green End from office space to residential and redefining the ratios of 5 and 5a.

Site address: 5 Green End Comberton Cambridgeshire CB23 7DY

I acknowledge receipt of your planning application on 2 October 2023.

Your application was registered as valid on 2 October 2023.

The case officer for this application is **Charlotte Spencer**, they can be contacted by email at charlotte.spencer@greatercambridgeplanning.org.

What happens next

The Case Officer as detailed at the top of this letter, will contact you if they need to arrange a site visit. They will also contact you if they wish to discuss your application. Please only contact the case officer if you wish for an update to the application after the consultation has finished, the date of which can be found on the Councils website, detailed at the top of this letter.

The consultation, if required, will be undertaken with relevant statutory bodies, other interested parties and local residents. All comments can be found on the Council's website.

Please only contact the case officer if you wish for an update to the application after the consultation has finished, the date of which can be found on the Councils website, detailed at the top of this letter.

How a decision will be made

At present the decision whether or not to grant permission for this proposal will be made by officers. Further details on how a decision is made can be found at the found on the Councils website. If this is to change then the Case Officer will contact you.

Asking for more time

If more time is required for the determination of your Planning Application, the case officer will

contact you with the reason for this and the length of time that is required.

If you do not agree to an extension of time, once the statutory deadline has passed, you will have the right of appeal to the Secretary of State against the non-determination of this application. This process is dealt with independently by the Planning Inspectorate who will consider the application and make a decision whether or not to grant planning permission.

Amendments

Amendments to the application will only be in line with the Councils amendment policy, as found on the website. The Case Officer will contact you if this is necessary and acceptable.

Your personal data

The submission of applications which include the applicant's name and address, supporting documents and plans form part of the statutory planning register that local authorities are obliged to maintain. Where the register is kept using electronic storage, the regulations allow for the register to be available for inspection by the public on a website.

Your application including plans, supporting documents, consultation and public comments will be available to view online by visiting <https://applications.greatercambridgeplanning.org> and entering the above reference number in search field. Sensitive personal data, including personal telephone numbers, personal email addresses or signatures are not published on our website.

Building regulations and other consents

Your planning application may also require Building Regulations consent. Please follow the link below for more information and to make your application or call us on 0300 7729622 to discuss your project.

<https://www.3csharedservices.org/building-control/what-are-building-regulations/>

How are we doing?

Please tell us what you think of the service you have received so far:

<https://forms.office.com/e/d3SsU4v5rv>

Please accept this letter as a receipt of any planning fee that was payable.

Yours sincerely

Vibodha Sanders
Technical Support Officer

Email: vibodha.sanders@greatercambridgeplanning.org
Direct dial: 01954 713255

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**South Cambridgeshire District Council
RECEIPT**

Summary

Payment required: £462.00
Payment received: £462.00
Balance outstanding: £0.00

Payment Details

Payee	Amount Received	Payment Method	Date Received	Receipt No.
	£462.00	Planning Portal	02/10/2023	