

Mr Murray Foxcroft  
93A Newbury Gardens  
Stoneleigh  
Surrey  
KT19 0NY

Town Hall  
The Parade  
Epsom  
Surrey  
KT18 5BY  
Main Number (01372) 732000  
[www.epsom-ewell.gov.uk](http://www.epsom-ewell.gov.uk)  
DX 30713 Epsom

Date 14 September 2023  
Our Ref 23/01049/FLH

Contact Technical Support  
Email [planningsupport@epsom-ewell.gov.uk](mailto:planningsupport@epsom-ewell.gov.uk)

Dear Sir/Madam,

**Town and Country Planning Act 1990 (As Amended)**

**93A Newbury Gardens, Stoneleigh, Surrey**

**I would like to increase the width of the property's entrance/driveway by one dropped kerb.**

Thank you for your planning application which was received on 28 August 2023. We have checked the application and have found that it is invalid. This means that we cannot currently accept it for registration. The following details must therefore be submitted for the application to be registered:

1 The applicant is required to notify owners of the land or buildings to which the application relates. The proposal involves the extension of a dropped kerb on the public highway, which is land outside of the applicant's ownership. Certificate B therefore needs to be completed and served on the landowner of the public highway, which is Surrey County Council Highway Authority. Please be advised that the serving of Certificate B on the landowner will require the Application Form to be amended and submitted to the Local Planning Authority.

2 Incorrect red line on the Site Location Plan - The application site should be edged clearly with a red line on the location plan and should include all land necessary to carry out the proposed development which includes land required for access to the site from a public highway. As the proposal involves the extension of a dropped kerb, this needs to be included within the red line of the location plan. In summary, the red line on the Location Plan you have already submitted, needs to be extended up to the public highway but to include the pavement.

3 Please submit an existing and a proposed Site Plan at a scale of 1:200 or 1:500 showing the proposal clearly differentiating from the existing (e.g. hatched) and its relation to the site boundaries, any other existing buildings on site and the neighbouring properties. The existing site plan is to show the current situation and the proposed plan is to show the proposed situation. Please ensure the plans incorporate the pavement and the dropped kerb.

I would be grateful to receive these details by 5 October 2023. If I do not receive them by this date I will return the application to you.

Yours faithfully,

Technical Support