



Lytchett House  
13 Freeland Park  
Wareham Road  
Poole  
Dorset  
BH16 6FA

**Date:** 03/10/2023

**Project Address:** 12 west end, Sherborne st john, Basingstoke Rg249lf

**Applicant Name:** Duncan Greeff

**FAO:** Planning Dept

I am writing to you as the Architectural Designer & Project Manager for the above planning application that was submitted to you via the Planning Portal today.

We truly understand that the nationwide planning service is experiencing a considerable demand on its resources through an unprecedented increase in application numbers and associated matters.

At Arkiplan, we work with LPAs around the country on a daily basis and have found that a considerable amount of unnecessary time is spent chasing Planning Officers for updates, making amendments to the proposals at short notice or in some cases receiving a decision notice with no contact that then requires a resubmission. This in turn adds further pressure on the planning system to both yourselves and us as agents.

In order to assist you to reach your decision as expeditiously as possible, we respectfully request that you review our proposals as soon as possible after the consultation period has ended and engage in early conversation with us, via email or telephone. We aim to work proactively with you and will in most cases be able to address any concerns or questions that you have with our proposals within a short time period.

We are happy to provide further clarification on drawings, site photos or any items that you feel are needed. We hope that this approach will enable determination deadlines to be met in full and are normally happy to authorise a short time extension if required.

By addressing any concerns at an early stage, we can hopefully reach a mutual agreement for both parties and alleviate the requirement of further applications. This in turn would reduce the level of work required through resubmissions for both agents and planning departments alike and enable a swift closure of the case.

We look forward to working with you and await your initial comments.

Regards,

Taahirah Reza Igbal  
Architectural Designer & Project Manager



**Arkiplan**