

**Planning Services**

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Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**Site Location**

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)  Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mr

First name

Edward

Surname

Lewis

Company Name

### Address

Address line 1

Church Farm

Address line 2

Newmarket Road

Address line 3

Cowlinge

Town/City

County

Country

United Kingdom

Postcode

CB8 9QA

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

## Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Non material amendment to DC/21/0264/HH - a. change opening to dining room door to single entrance to glazed with oak frame; b. opening to kitchen to glazed oak frame with folding doors; c. install window to the proposed knock-through link extension; d. WC to remain in new configuration

Seeking Listed Buildings Consent alongside application DC/21/0264/HH.

Has the development or work already been started without consent?

Yes

No

## Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

Don't know

Grade I

Grade II\*

Grade II

Is it an ecclesiastical building?

Don't know

Yes

No

## Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

Yes

No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building

Yes

No

b) Demolition of a building within the curtilage of the listed building

Yes

No

c) Demolition of a part of the listed building

Yes

No

Please provide a brief description of the building or part of the building you are proposing to demolish

Planning permission already granted (DC/21/0265/LB) to demolish internal wall from hallway to utility room. The existing WC will remain but in a new configuration until such time as we progress construction of the approved knock-through and new link extension.

Now seeking the following non material amendment: a window to be installed in the location of the proposed knock-through to the new link extension. There is evidence here of an historic window. The new window is to serve as a temporary feature until such time we progress construction of the approved knock-through and new link extension.

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

New window - to allow more light into the hallway/to improve the aesthetics of the building externally. There is evidence here of an historic window.

## Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

Yes

No

If Yes, please describe and include the planning application reference number(s), if known

NMA(A)/21/0264 Non material amendment to DC/21/0264/HH - a. change opening to dining room door to single entrance to glazed with oak frame; b. opening to kitchen to glazed oak frame with folding doors; c. install window to the proposed knock-through link extension; d. WC to remain in new configuration.

Seeking Listed Building permission as per our email exchanges with the case officer, Adam Yancy.

## Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes

No

## Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes

No

**If Yes, do the proposed works include**

a) works to the interior of the building?

Yes

No

b) works to the exterior of the building?

- Yes  
 No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- Yes  
 No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- Yes  
 No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Already submitted as part of previous application DC/21/0264/HH & DC/21/0265/LB (permission was granted)

Non material amendment submitted for minor alterations under reference NMA(A)/21/0264 including revised plans and drawing for proposed windows.

## Materials

Does the proposed development require any materials to be used?

- Yes  
 No

**Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded**

**Type:**  
Windows

**Existing materials and finishes:**  
Oak framed and double glazed (current windows/dining room).

**Proposed materials and finishes:**  
Oak framed and double glazed (as per drawings). Main farmhouse - oak framed and double glazed (as per drawings) to match the design of the windows currently in situ throughout the main farmhouse.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- Yes  
 No

## Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- Yes  
 No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

The agent

The applicant

Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

NMA(A)/21/0264

Date (must be pre-application submission)

20/09/2023

Details of the pre-application advice received

Advice received as follows:

Having spoke to my line manager, I believe that we can consider these changes under the current NMA application. However, due to the building being listed and also having a consent under the application DC/21/0265/LB, you would be required to submit a listed building consent application for the alterations as well.

Therefore, my recommendation is to also submit a listed building consent application (LB) (there are no application fees for LB applications), then I will approve this NMA application at the same time as the LB application is approved.

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

## Ownership Certificates

### Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- Yes
- No

### Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

- The Applicant
- The Agent

Title

First Name

Surname

Declaration Date

Declaration made

## Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Edward Lewis

Date

01/10/2023