



UTTLESFORD DISTRICT COUNCIL

Council Offices, London Road, Saffron Walden, Essex CB11 4ER
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Mr Rawlings
Newlands House
Church Road
Great Hallingbury
Bishops Stortford
CM22 7TS

Date: 23 August 2021

Your Ref:

Our Ref: PROVANN/30891931

Please ask for:

Council Tax
taxbase@uttlesford.gov.uk

Dear Mr Rawlings,

Council Tax: Newlands House, Church Road, Great Hallingbury, Bishops Stortford CM22 7TS

All self-contained accommodation capable of separate habitation should be included in the Council Tax Valuation List. As there is such an annexe at Newlands House, occupied since at least 20 June 2015, I have reported this matter to the Valuation Office Agency (VOA).

The VOA will review the information provided to the Uttlesford planning department planning on reference UTT/20/1377/CLE determine if this constitutes a separate entry on the valuation list and if so at what band. They will also consider if the valuation band assigned to Newlands House is affected by this change.

Should the annexe be included in the Council Tax valuation list, the VOA will write to advise you in due course and then provide the local authority with a schedule of any amendments in order that we may issue a Council Tax bill in respect of the annexe.

More information is available on our website at www.uttlesford.gov.uk/counciltax

Yours sincerely,

for Revenues Manager